

**WAKEFIELD TOWNSHIP MINUTES  
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA  
REGULAR BOARD MEETING AUGUST 25, 2016 12:30PM**

Chairman Cyril Erkens called the Special Town Board Meeting to order at 8:00 pm and lead the Pledge of Allegiance. Board Members Present: Cyril Erkens, John Willenbring, Shawn Garding, Jerry Frieler and Heidi Stalboerger

Others Present: Zoning Administrator Bridget Chard, Dave Heinen, Mark Stalboerger, Jesse Feldhege, Dan Feldhege, Jeff Griffith and Tanya Schneider.

**APPROVAL OF THE AGENDA AND CONSENT AGENDA**

**MOTION WAS MADE BY GARDING SECONDED BY WILLENBRING TO APPROVE THE AUGUST 4, 2016 AGENDA. MOTION CARRIED 3-0.**

**MOTION WAS MADE BY GARDING AND SECONDED BY WILLENBRING TO APPROVE THE AUGUST 4, 2016 CONSENT AGENDA. MOTION CARRIED 3-0.**

Consent Agenda Items:

- A. Minutes July 7, 2016 **Recommendation:** TO APPROVE THE MINUTES OF THE JULY 7, 2016 MONTHLY MEETING MINUTES AS PRESENTED.

**PLANNING AND ZONING**

The Board reviewed the Oak Heights Second Addition plat as well as the Developers Agreement. Jeff Griffith was present to discuss the nearest school bus stop for his children and to request road improvement for the Firefly Court cul de sac. Dan Feldhege with the Richmond Bus Company reviewed the standards for busing; which includes a minimum of 115' in a cul de sac for a school bus to safely enter into. Feldhege also stated that the school district enforced maximum distance for a child to walk to a bus stop is 4/10 of a mile. Feldhege stated that the measured size of the cul de sac is not large enough for the school bus to enter and the walking distance for the Griffiths children to the nearest bus stop is 2/10 of a mile. The group discussed possible resolution for the issue including having a survey of Firefly Court. **MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING DIRECTING CHARD TO CONTACT DAN KRON TO SURVEY FIREFLY COURT FOR TOWNSHIP ROAD PIN LOCATION. MOTION CARRIED 3-0.**

**-ACTIVITY REPORT**

Zoning Administrator Chard reviewed the Planning and Zoning Activity reports.

**-ADMINISTRATIVE UPDATE**

- 1.SunEdison-Chard reviewed the recommendations and review for final approval including decommissioning plan, surety bonds and landscaping plan.
- 2.SunShare-Chard reviewed meetings recently attended with the SunShare group and to share information discussed, such as checklists being worked on, conditions and response plan. The Board discussed the CUP timeline. **A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO ALLOW FOR A SIX MONTH EXTENSION ON THE CONDITIONAL USE PERMIT. MOTION CARRIED 3-0.**

-Chard recommended waiving a land use permit due to the fact that all of the standards are being met through compliance with conditions. **A MOTION WAS MADE BY GARDING AND SECONDED BY WILLENBRING TO WAIVE THE LAND USE PERMIT FOR BOTH SUNSHARE AND SUNEDISON SOLAR FARMS ON CURRENT PROJECTS IN WAKEFIELD TOWNSHIP. MOTION CARRIED 3-0.**

- 3.Viere-Chard reviewed the notice for a public hearing for a feed lot setback variance.

- 4.Nuisance Ordinance-Chard reviewed the revision, specifically regarding noise and sound. The Board

requested changes in time/limiting hours.

**-MISCELLANEOUS:**

1. Utility & Billing/Certification-Chard stated that the Philippi permit was paid so no action needs to be taken. Riverfield utility billing will be visited at the September meeting.
2. A meeting between the County and the Township has not yet been established.
3. Chard reviewed the new Subdivision Ordinance that was adopted by the County in June. Chard reviewed The plat development and sewage treatment system. Chard will communicate with the Environmental Services department that the Township has an existing encroachment/license agreement for cooperation in this matter.
4. Temporary Family Healthcare Dwellings-The county opted out on June 21, 2016 on behalf of the Townships located in Stearns County.

**CLERK UPDATE**

Clerk Stalboerger reviewed an estimate for a sound and projector system. The Board directed Stalboerger to request an expanded estimate from Safeguard Security.

Stalboerger reviewed a meeting with Colledgeville Township regarding the Road Maintenance Agreement. The agreement will be changed regarding snow removal to state that the first Township Maintenance department to arrive at 260<sup>th</sup> Street will plow the road. The agreement will be reviewed in the future as needed. **A MOTION WAS MADE BY GARDING AND SECONDED BY WILLENBRING TO APPROVE RESOLUTION NUMBER 08.04.2016-001 ROAD MAINTENANCE AGREEMENT BETWEEN WAKEFIELD TOWNSHIP AND COLLEGEVILLE TOWNSHIP. MOTION CARRIED 3-0.**

**MAINTENANCE UPDATE**

Clerk Stalboerger reviewed the landscaping project and discussed the possible need for gutters on the front/east side of the building. The Board directed Stalboerger to obtain estimates. Stalboerger stated that bids for a salt sand shed would be presented by Menke in September.

**CHAIN OF LAKES UPDATE**

Willenbring gave an update of the most recent Chain of Lakes Fire District meeting. The Chain of Lakes Fire District continues to work with FEMA on grant distribution for PPE items. Willenbring reviewed an earlier topic regarding discussions with the Cold Spring Fire Department about possibly forming a Joint Powers Agreement with Townships that it serves (Colledgeville, Wakefield and Luxemburg). Willenbring asked Dave Heinen what the best approach would be to continue discussions and how to get on the Cold Spring City Council Agenda.

**TREASURER'S REPORT**

The Treasurer's report and list of bills was reviewed. **MOTION WAS MADE BY WILLENBRING SECONDED BY GARDING TO APPROVE THE AUGUST 4, 2016 TREASURER'S REPORT AS PRESENTED; FURTHERMORE, TO APPROVE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST AND SUPPLEMENTAL LIST AS PRESENTED BY THE CLERK AND TREASURER. MOTION CARRIED 3-0.**

**ADJOURN/RECESS**

**MOTION WAS MADE BY WILLENBRING SECONDED BY GARDING TO ADJOURN THE MEETING AT 11:07 PM. MOTION CARRIED 3-0.**

Date Approved: \_\_\_\_\_

Respectfully submitted,

**WAKEFIELD TOWNSHIP**

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Heidi M. Stalboerger, Clerk

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Cyril Erkens, Chairman

Amendments: \_\_\_\_\_