

WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
REGULAR BOARD MEETING JULY 7, 2016 8:00PM

Chairman Cyril Erkens called the Town Board Meeting to order at 8:00 pm and lead the Pledge of Allegiance. Board Members Present: Cyril Erkens, John Willenbring, Shawn Garding and Heidi Stalboerger
Others Present: Maintenance Supervisor Todd Menke, Zoning Administrator Bridget Chard, Brigid Murphy, Mark Stalboerger and Rhonda Christensen.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

MOTION WAS MADE BY WILLENBRING SECONDED BY GARDING TO APPROVE THE JULY 7, 2016 AGENDA. MOTION CARRIED 3-0.

MOTION WAS MADE BY WILLENBRING SECONDED BY GARDING TO APPROVE THE JULY 7, 2016 CONSENT AGENDA. MOTION CARRIED 3-0.

Consent Agenda Items:

- A. Minutes June 2, 2016 **Recommendation:** TO APPROVE THE MINUTES OF THE JUNE 2, 2016 MONTHLY MEETING MINUTES AS PRESENTED.
- B. Appointment of Election Judges **Recommendation:** TO APPROVE RESOLUTION NUMBER 07.JULY.2016-001 RESOLUTION APPOINTING ELECTION JUDGES FOR 2016 FOR PRIMARY AND GENERAL ELECTIONS.

LAW ENFORCEMENT UPDATE

Stearns County Sheriff Captain Jon Lentz was present to give an update of calls in the township for the month of June.

PLANNING AND ZONING

-ACTIVITY REPORT

Zoning Administrator Chard reviewed the Planning and Zoning Activity reports.

-ADMINISTRATIVE UPDATE

Chard updated the group on the SunEdison report from the Engineer as well as the SunShare project driveway permit and bond language. Chard reviewed the escrow accounts. Chard reviewed a permit application received from a property owner on Edgehill Circle and the ambiguity regarding setbacks. Chard will work with Stearns County on this issue.

-MISCELLANEOUS:

Chard discussed the challenges townships face regarding the review process of county construction site permits and other applications in need of township approval. The Board discussed the issue and recommended that Chard, Barsody and Stalboerger set up a meeting with Stearns County to review possible solutions on the application process.

The Board reviewed noxious weed complaints for a house on 241st Street that is bank owned. The Board suggested that Menke send a Noxious Weed Eradication letter to the bank.

The Board reviewed an issue in Oak Heights involving an undersized cul de sac. Chard will review with Menke.

Rhonda Christensen was present to discuss Langevin Drive. Christensen has been maintaining the road and is upset that the township does not maintain the road. Langevin Drive is dedicated roadway for public use however it is privately maintained. The Board reviewed the plat and discussed possible solutions including the establishment of a Home Owners Association.

CLERK UPDATE

Clerk Stalboerger gave the Board the updated population estimates from the State Demographer. The Clerk gave an update on the new website. Although it is live online, it will not be fully populated until after training later in the month of July. Stalboerger included this disclaimer on the website and directed people to call or email the township with questions. The Board reviewed the Colledgeville Line Road Agreement. Stalboerger will review with the Colledgeville Treasurer. The Board reviewed an estimate for a sound and projector system. Stalboerger is still waiting for another estimate and will review at the August meeting.

MAINTENANCE UPDATE

Maintenance Supervisor Menke reviewed two driveway permit refunds. The Board discussed 911 numbers for Solar Farm driveway's and found that they are necessary. Menke will be applying for a grant through the County for weed chemicals for up to \$1,200 with 75% participation.

Menke reviewed two crack filling quotes as well as township specifications.

MOTION WAS MADE BY GARDING SECONDED BY WILLENBRING TO AWARD THE CRACK FILLING QUOTES TO ASTECH AS PRESENTED FOR FOREST HILL ROAD AND 210TH STREET. MOTION CARRIED 3-0.

Menke stated that the Emerald Hill project is complete and turned out well. Menke gave an overview of the dust control project for 2016. Menke discussed a used lawn mower that is for sale; 2004 TORO Groundmaster 328D (all-wheel drive). The price of the mower is \$3,500. Menke has been using the mower and recommended that the Board purchase the mower.

MOTION WAS MADE BY WILLENBERING SECONDED BY GARDING TO APPROVE THE PURCHASE OF A 2004 TORO GROUNDMASTER 328 MOWER IN THE AMOUNT OF \$3,500. MOTION CARRIED 3-0.

CHAIN OF LAKES UPDATE

Willenbring gave an update of the most recent Chain of Lakes Fire District meeting. The group is researching the cost to update the compressor for air tanks.

TREASURER'S REPORT

The Treasurer's report was reviewed. **MOTION WAS MADE BY WILLENBRING SECONDED BY GARDING TO APPROVE THE JULY 7, 2016 TREASURER'S REPORT AS PRESENTED; FURTHERMORE, TO APPROVE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST AND SUPPLEMENTAL LIST, INCLUDING A PAYMENT TO THE COLD SPRING FIRE DEPARTMENT AS PRESENTED BY THE CLERK AND TREASURER. MOTION CARRIED 3-0.**

ADJOURN/RECESS

MOTION WAS MADE BY WILLENBRING SECONDED BY GARDING TO ADJOURN THE MEETING AT 10:33 AM. MOTION CARRIED 3-0.

Date Approved: _____

Respectfully submitted,

WAKEFIELD TOWNSHIP

Heidi M. Stalboerger, Clerk

Cyril Erkens, Chairman

Amendments: _____