

**WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
REGULAR BOARD MEETING MAY 5, 2016 8:00PM**

Chairman Cyril Erkens called the Town Board Meeting to order at 8:00 pm and lead the Pledge of Allegiance. Board Members Present: Cyril Erkens, John Willenbring, Shawn Garding, Jerry Frieler and Heidi Stalboerger Others Present: Maintenance Supervisor Todd Menke, Zoning Administrator Bridget Chard, Jon Lentz, Dave Heinen and Mark Stalboerger.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

MOTION WAS MADE BY WILLENBRING, SECONDED BY GARDING, TO APPROVE THE MAY 5, 2016 AGENDA AND CONSENT AGENDA WITH ADDITIONS. MOTION CARRIED 3-0.

Consent Agenda Items:

- A. Minutes April 7, 2016 **Recommendation:** TO APPROVE THE MINUTES OF THE APRIL 7, 2016 MONTHLY MEETING MINUTES AS PRESENTED.
- B. Minutes April 25, 2016 Local Board of Appeal and Equalization Meeting **Recommendation:** TO APPROVE THE APRIL 25, 2016 LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING MINUTES AS PRESENTED.

LAW ENFORCEMENT UPDATE

Stearns County Sheriff Jon Lentz was present to give a law enforcement update. Lentz review the calls for the last month. The Board discussed at length an issue involving law enforcement on private roads in the township.

PLANNING AND ZONING

-ZONING

Zoning Administrator Chard updated the Board on the status of the following items:

- Gertken, Reclassification Request
- Lahr, Reclassification Request
- Upcoming Interim Use Permit for Mining Request

-ACTIVITY REPORT

Chard reviewed the Planning and Zoning Activity reports as well as escrow funds and account balances.

-LAND USE REQUEST

Chard reviewed a Resolution Adopting Findings of Fact and Revoking a Conditional Use Permit for Parcel ID NO 36.23563.0014. In May 2015, the Wakefield Town Board adopted Resolution 2015.05.May.15-001 granting a Conditional Use Permit to Christopher and Michele Prior (Owners) to construct a new home located on PID #36.23563.00014. No visibly or substantial construction work had been done to the property within six months and the Owners sold the property. **A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO APPROVE RESOLUTION 2016-05.05, RESOLUTION ADOPTING FINDINGS OF FACT AND REVOKING A CONDITIONAL USE PERMIT FOR PARCEL ID NO. 36.23563.0014. MOTION CARRIED 3-0.**

-ADMINISTRATIVE UPDATE

Chard reviewed the following items:

- Wakefield Township Transportation Plan
- Nuisance Ordinance
- On-Site Sign Permits-will be treated as Accessory Structure Permits
- Construction Site Permits
- Billing for SunEdison

CLERK UPDATE

Stalboerger reviewed the following items:

- Chain of Lakes update will be given monthly from COL Board Member, review COL Debt
- Building Project Update
- Excel Training Workshop
- Long distance phone service
- Cold Spring City Council Meeting recap
- Upcoming meetings
- Local Board of Appeal and Equalization Recap
- Employee benefits

MAINTENANCE UPDATE

- Maintenance Supervisor Todd Menke reviewed quotes received for Town Hall campus irrigation system. **A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO AWARD THE IRRIGATION SYSTEM QUOTE TO G&K UNDERGROUND AS QUOTED. MOTION CARRIED 3-0.** Menke will landscape with seed after the irrigation system is installed.
- Menke will order a sign for the town hall to be posted on County Road 83.
- Menke reviewed a culvert situation on 260th Street that is in Collegeville, not Wakefield and will review with Guggenberger from Collegeville.
- The group discussed ditch mowing versus purchasing or leasing equipment from Stearns County or MnDot. The Board unanimously agreed to continue to maintain the current ditch mowing contract.
- Menke reviewed a bill for sealer for the maintenance building floor.
- The Board reviewed crack filling needs for various township roads. Quotes requests will be sent out to contractors and reviewed at the June meeting.
- The Board reviewed progress on Island Lake Road and the next steps.

TREASURER’S REPORT

The Treasurer’s report was reviewed. **A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO APPROVE THE MAY 5, 2016 TREASURER’S REPORT AS PRESENTED; FURTHERMORE, TO APPROVE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST AND SUPPLEMENTAL LIST PRESENTED BY THE CLERK AND TREASURER. MOTION CARRIED 3-0.**

ADJOURN/RECESS

A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO ADJOURN THE MEETING AT 10:56 AM. MOTION CARRIED 3-0.

Date Approved: _____

Respectfully submitted,

WAKEFIELD TOWNSHIP

Heidi M. Stalboerger, Clerk

Cyril Erkens, Chairman

Amendments: _____