

**WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
SPECIAL BOARD MEETING SEPTEMBER 15, 2016 12:30PM**

Supervisor John Willenbring called the Special Town Board Meeting to order at 12:30 pm at Firefly Court.
Board Members Present: John Willenbring, Shawn Garding and Heidi Stalboerger
Others Present: Maintenance Supervisor Todd Menke and Ray Schreiner.

The group discussed the possibility of the township obtaining property [through an easement] necessary to enlarge the driving surface of the existing cul de sac to meet the requirements of the bus company, which is 115' in diameter. The group discussed the items that need to be included in the easement document, the additional driving surface area needed, the ditch slope, staking and tree removal. Trees that are obstructing the project were marked for removal. Schreiner stated that he would offer the trees to an individual who may wish to remove them for firewood. Any trees or stumps still remaining when construction commences are to be removed by the excavator. The township stated the need for an additional 15' for township road right of way outside of the proposed driving surface as well as an additional 15' of property beyond the road right of way for a construction easement. At the time that the township requests quotes for the project, Schreiner requested that an option be added for the installation of a driveway approach for the parcel and that the driveway be identified on the survey. The group discussed the next steps of obtaining a survey as well as a legal description and agreed to hire Dan Kron of O'Malley and Kron Surveyors. The township will pay for the surveyor fees, tree/stump removal (if necessary) and legal counsel for the easement document. All parties will review all documents prior to the commencement of construction.

A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO APPROVE HIRING DAN KRON, O'MALLEY & KRON SURVEYORS, TO SURVEY THE SOUTH END OF FIREFLY ROAD AND THE ADDITIONAL MARKED AREA NEEDED TO INCREASE THE SIZE OF THE CUL DE SAC TO A DIAMETER OF 115' AND TO INCLUDE THE MARKED DRIVEWAY APPROACH FOR PARCEL NUMBER 36.24580.0049; FURTHERMORE, TO CREATE AN EASEMENT DOCUMENT BETWEEN OWNER RIVER OAKS OF COLD SPRING, INC. REYNOLD SCHREINER AND WAKEFIELD TOWNSHIP. MOTION CARRIED 2-0.

The group discussed plans and construction of a salt and sand storage shed on the Wakefield Township campus.

A MOTION WAS MADE BY WILLENBRING AND SECONDED BY GARDING TO ADJOURN THE MEETING AT 1:26 PM. MOTION CARRIED 2-0.

Date Approved: _____

Respectfully submitted,

WAKEFIELD TOWNSHIP

Heidi M. Stalboerger, Clerk

Cyril Erkens, Chairman

Amendments: _____