

WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
SPECIAL BOARD MEETING JANUARY 17, 2019 12:30PM

Planning Commission Chair Mary Huettl called the Special Planning Commission/Town Board Meeting to order at 12:30 pm and lead the Pledge of Allegiance. Planning Commission Members Present: Chair Mary Huettl, Commissioners Greg Henry, Wally Backes and Kevin Dierkhising. Board Members Present: Supervisors Shawn Garding, Cyril Erkens, John Willenbring and Clerk Heidi Stalboerger. Others Present: Cindy Nash, Collaborative Planning

Stalboerger introduced Cindy Nash, Collaborative Planning to the group. Nash was present to review a proposal for preparing a Comprehensive Plan update. Nash reviewed her proposal. Nash reviewed that she was conscientious of the cost effectiveness or the update and the ease and ability of future updates. Nash reviewed sections of the Comprehensive Plan that she would focus on and the implementation of the plan. The group reviewed proposed meetings and the schedule of the project. Nash reviewed her resume.

The group asked questions about Nash's experience with other townships. The group discussed different zoning districts, lot sizes, septic systems (private and shared/subordinance service districts within townships), township ordinances and county ordinances, annexation and orderly annexation agreements with neighboring cities and future planning, population changes and growth via subdivisions/development. The cost of the proposed Comprehensive Plan update project is not to exceed \$10,000. Any fluctuations will depend on additional meetings. The group discussed the meeting schedule. Notices will be send out to encourage public participation.

The Planning Commission will meet on January 22, 2019 to discuss moving forward with a Comprehensive Plan update and make a recommendation to the Board. The Board will meet on February 7, 2019 and make a decision on moving forward on a Comprehensive Plan update and with whom.

MOTION MADE BY DIERKHISING SECONDED BY HENRY TO ADJOURN THE SPECIAL CLOSED MEETING AT 1:40 PM. MOTION CARRIED 5-0.

Respectfully Submitted,

Heidi M. Stalboerger, Clerk