

**WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
REGULAR BOARD MEETING VIA TELECONFERENCE
APRIL 15, 2020 7:00 CONTINUED FROM
APRIL 2, 2020 7:00PM**

Chairman John Willenbring called the Town Board Meeting to order at 7:00 pm via Zoom teleconference and lead the Pledge of Allegiance. Board Members Present: Supervisors John Willenbring (320-290-1623), Shawn Garding (Shawn’s iPhone), Supervisor Erkens (320-761-5409) and Clerk Heidi Stalboerger (Host and Heidi Stalboerger). Others Present: Mike Nielson (320-534-5940), Brigid Murphy (612-281-9119), Doug Schmitz (320-293-3783) and Dave Dingmann (320-249-0656).

ENGINEER UPDATE

Nielson stated that the Frostview Road/Great Northern Drive intersection is fine the way it is as this point and there would be no need to rush into a road vacation to adjust the intersection. Nielson outlined several options for landowner Jesse Reinert if he wishes to move forward with parcel projects that he may have planned related to road setbacks on Great Northern Drive and Frostview Drive, and usable land as a result of those setbacks. Nielson recommended that the Board table the road vacation process until we can meet in person to discuss further the safety benefits of the public and/or hold a public hearing if the Board decides to move forward with the road vacation process at the intersection of Frostview Road and Great Northern Drive.

MOTION MADE BY ERKENS SECONDED BY GARDING TO TABLE THE ROAD VACATION PROCESS ON GREAT NORTHERN DRIVE/FROSTVIEW ROAD PROJECT. MOTION CARRIED 3-0.

Roll Call	Willenbring	Yes
	Garding	Yes
	Erkens	Yes

CLERK UPDATE

A. Stalboerger reviewed the recently approved Annexation Agreement by Joint Resolution for the DM Dingmann Farms, LLC, PID #36.23613.0025, apx 80 acres on the west side of County Road 2. The Cold Spring City Council held a Council meeting on April 14, 2020. One of the agenda items was to review the annexation of the property, the terms of the annexation and to decide if the council would like to sign a road agreement on 248th Street as a condition of the Joint Annexation Agreement. The city council agreed to sign the Joint Annexation Resolution and to agree to a road maintenance agreement on 248th Street if and when a driveway/ingress-egress would be requested to access that annexed parcel from 248th Street. Erkens stated that he would not have a problem to allow a driveway onto 248th Street for traffic other than heavy trucks. Garding stated that he agrees that a road maintenance agreement should be crafted and mutually entered into when/if a driveway entrance onto 248th Street is requested. Dave Dingmann stated that he would like to see the Joint Annexation Resolution signed by both. If the city is not interested in entering into a mutually agreement road maintenance agreement, then Wakefield Township should cease maintaining road property that is located within the boundaries of the city. Doug Schmitz stated that even though a portion of 248th Street will be annexed into the city; it is still a township road. Brigid Murphy stated that annexation alone does not make the parcel city property; rather it is owned by the landowner. Platting or annexation does not convey prescriptive easements from the township to the city. Murphy went on to reiterate the statute regarding road maintenance agreements. Murphy further stated that if there is no burden to the road, by way of ingress or egress, the

city has no interested in signing a road maintenance agreement. When a burden is on a township as a result of city abutment, then the city will review a road maintenance agreement. Willenbring stated that after an annexation takes place, there are fewer funds available to maintain a road; especially when a portion of the road is located within the city boundaries. Willenbring stated that it is best practice and more cooperative to enact a road maintenance agreement with the bordering municipality when a line road exists. The group discussed the Joint Annexation Resolution that the city approved. Murphy stated that she could record the resolution that approved the plat with conditions on it after the plat is recorded so that the conditions are attached to the parcel title. This would show that field entrance was removed, and any future owner would have to obtain approval from the city and the township if a driveway is requested onto 248th Street, and a road maintenance agreement would be signed. The Board agreed that a meeting between the city and the township to review a road maintenance agreement should wait and take place after the stay at home order is lifted.

MOTION BY GARDING SECONDED BY ERKENS TO APPROVE THE JOINT RESOLUTION FOR DESIGNATION OF CERTAIN LAND AND THE IMMEDIATE ANNEXATION OF ENTIRE DESIGNATED AREA IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN THE CITY OF COLD SPRING AND WAKEFIELD TOWNSHIP AS APPROVED BY THE CITY OF COLD SPRING ON APRIL 14, 2020. MOTION CARRIED 3-0.

Roll Call	Willenbring	Yes
	Garding	Yes
	Erkens	Yes

B. Stalboerger requested direction on two public hearing notices for variance requests. The public hearing will take place on May 7, 2020. Due to the COVID-19 Pandemic, the Governor has issued a Stay at Home order through May 3, 2020. The Board directed Stalboerger to publish in person public hearings and if the Stay at Home order is extended by the Governor, change the posting to a teleconference public hearing.

The Board thanked Stalboerger for facilitating the teleconference meetings during the Stay at Home order.

ADJOURN/RECESS

MOTION BY ERKENS SECONDED BY GARDING TO ADJOURN THE MEETING AT 7:37 PM. MOTION CARRIED 3-0.

Roll Call	Willenbring	Yes
	Garding	Yes
	Erkens	Yes

Respectfully Submitted,

WAKEFIELD TOWNSHIP

Approved by:

/s/Heidi M. Stalboerger, Clerk

/s/John Willenbring, Chairman