

**WAKEFIELD TOWNSHIP
SPECIAL MEETING WITH THE WAKEFIELD TOWNSHIP ATTORNEY
APRIL 20, 2026 11:00 AM
22295 FROSTVIEW ROAD, COLD SPRING, MN 56320**

Township members present: Supervisors John Willenbring, Dave Dold, Glen Stalboerger, Clerk Heidi Stalboerger, WSB Engineer Jeff Oliver and Wakefield Township Attorney Bob Ruppe.

Chair Willenbring led the group in the Pledge of Allegiance. Clerk Stalboerger read the meeting notice:

The Wakefield Township Board will hold a special meeting with the Wakefield Township Attorney on Monday, April 20, 2026 at 11:00 am at the Wakefield Town Hall, 22295 Frostview Road, Cold Spring, Minnesota. The purpose of this meeting is to review the following topics:

1. Cold Spring Fire Department proposed contract
2. Shared Road Agreements
3. Orderly Annexation Agreements
4. Sportsman's Park agreement with Friend of Wakefield Township Sportsman's Park

A quorum of Supervisors may be in attendance.

The group reviewed the current shared road agreements as well as roads mentioned in the agreements. Bob Ruppe distinguished the difference in road agreements by statute. Ruppe stated that he could review the contracts and offer advice on updated language for road maintenance agreements and future discussions to have regarding roads that are impacted by traffic pressure from another municipality.

The group reviewed a sample Orderly Annexation Agreement (OAA), and the idea behind them; namely direction on planning and zoning, developers' agreements, (shared) roads and standard terms for boundary adjustments. Ruppe suggested that if the township is interested in establishing an OAA with either of the bordering cities, the township should host a workshop to review and identify the need for the document.

The group reviewed the proposed fire contract with the City of Cold Spring for coverage by the Cold Spring Fire Department (CSFD). The group discussed items such as sales tax implementation for the benefit of all users to be used to offset bond payments for the new

CSFD fire hall facility, rental cost of CSFD fire hall space if used for any other reason, process of sale and reimbursement of the CSFD fire hall in the future, emergency response zones and other issues or concerns. Ruppe will make updates and changes to the proposed contract and return to the group by April 28, 2026.

The group discussed the Wakefield Township Sportsman's Park and the possibility of selling or transferring the park parcels to a 501(c)(3) organization, Friends of Wakefield Township Sportsman's Park. The group reviewed the sale of public land, dedication of public park, deed restriction and quit claim deed process.

MOTION MADE AT 2:49 PM BY SUPERVISOR STALBOERGER SECONDED BY SUPERVISOR DOLD TO RECESS THE MEETING UNTIL APRIL 28, 2026 AT 2:00 PM AT THE WAKEFIELD TOWN HALL, 22295 FROSTVIEW ROAD, COLD SPRING, MINNESOTA; FURTHERMORE, TO CONTACT THE TOWNSHIP OF LUXEMBURG TO THE MEETING TO CONTINUE REVIEW OF THE COLD SPRING PROPOSED FIRE CONTRACT. MOTION CARRIED 3-0.

Respectfully Submitted,

Approved by:

/s/Heidi M. Stalboerger, Clerk

/s/John Willenbring, Chair