

**MINUTES**  
**WAKEFIELD TOWNSHIP BOARD MEETING**  
**APRIL 2, 2026 6:30 PM**  
**22295 FROSTVIEW ROAD, COLD SPRING, MN 56320**

**Call Meeting to Order:** Town Chair John Willenbring called the Monthly Meeting to Order at 6:30 PM and led the Pledge of Allegiance.

Members present: Supervisors John Willenbring, Glen Stalboerger, and Dave Dold, Clerk Heidi Stalboerger, Deputy Clerk Kris Whittlef, Treasurer Cathy Backes, Maintenance Todd Menke, and Mark Stalboerger.

**Open Public Forum:** None

**Approval of the Agenda/Consent Agenda:** SUPERVISOR DOLD MOVED TO APPROVE THE MARCH 5, 2026 AGENDA AND CONSENT AGENDA; MARCH 5, 2026 MONTHLY MEETING MINUTES; MARCH 18, 2026 QUALIFICATION MEETING MINUTES; RESOLUTION 2026-003 DISPLAY OF THE STATE FLAG AS DIRECTED BY THE ELECTORS AT THE 2026 ANNUAL MEETING. SUPERVISOR STALBOERGER SECONDED. MOTION CARRIED 3-0.

**Stearns County Sheriff's Update:** Captain Jon Lentz not in attendance.

**Engineer Update – Jeff Oliver, WSB, Inc.:** Engineer Oliver not in attendance. The Board reviewed the WSB Memorandum:

Fireside Road and Woodland Hills:

The preconstruction meeting for the Fireside Road project has been scheduled for Tuesday, April 28, at 10:00 a.m. at the Wakefield Township Hall. Capital Paving anticipated beginning work the first or second week of May.

3<sup>rd</sup> Ave South East:

A meeting to discuss the possibility of moving forward with rehabilitation of 3rd Avenue SE, the cooperative project with the City of Cold Spring, has been scheduled for Thursday, April 9, at 4:00 p.m. at the Wakefield Township Hall. The Board discussed possibly proposing to extend Shared Road and Annexation agreements.

**Clerk Update – Heidi Stalboerger:**

Upcoming Meetings:

April 9, 2026 Cold Spring City Council – 3<sup>rd</sup> Ave SE

April 20, 2026 9:30 AM Local Board of Appeal and Equalization

April 30, Firehall Discussion held at Cold Spring City Hall.

\*Clerk Stalboerger reviewed that the Wakefield Township L9970 Bridge passed inspection.

\*The annual Credit Card statements have been received and reviewed with the Treasurer for accuracy. The Board reviewed.

**Maintenance Update – Todd Menke Update:**

Equipment and Road Update:

There have been snow plowing complaints on 222<sup>nd</sup> Street. The Board and Menke discussed the recently reviewed Wakefield Township and Munson Township Line Road Agreement. The Board reviewed potential equitable changes to the line road agreement by having Wakefield Township be responsible for snow plowing 222<sup>nd</sup> Street and Forest Hill Road and Munson Township snow plowing Hunter Road. Supervisor Willenbring will contact Joe Willenbring, Munson Township Supervisor to propose line road agreement changes.

Menke had the hydraulic post puller mounting bracket modified to fit the Ford 550 truck by AJAX Hydraulic. SUPERVISOR DOLD MADE MOTION TO APPROVE POST PULLER BRACKET MODIFICATION AND INSTALTION ON THE FORD 550 TRUCK. SUPERVISOR STALBOERGER SECONDED. MOTION CARRIED 3-0.

Menke stated that he would need a cart for storage for the detachable sander mounted on the back of the Mack snowplow truck. AJAX Hydraulic made one in the past. SUPERVISOR DOLD MADE MOTION TO APPROVE AJAX HYDRAULIC TO MANUFACTURE A NEW CART FOR THE MACK TRUCK DETACHABLE SANDER STORAGE. SUPERVISOR STALBOERGER SECONDED. MOTION CARRIED 3-0.

Menke requested a spill chute attachment for the Mack Truck for summer use for gravel hauling. Menke will call to get the pricing. SUPERVISOR DOLD MADE MOTION TO APPROVE PURCHASE OF THE SPILL CHUTE ATTACHMENT FOR THE MACK TRUCK FOR SUMMER USE FOR GRAVEL HAULING. SUPERVISOR STALBOERGER SECONDED. MOTION CARRIED 3-0.

Menke stated that due to winter snow build up in the front of the town hall, 1 ½ inch river rock would be a better solution rather than poured concrete in the flag area. SUPERVISOR DOLD MADE MOTION TO REDACT THE APPROVAL OF ESTIMATE FOR CONCRETE FROM CASSIDY DINGMANN NOVEMBER 2025 FOR THE FRONT OF THE TOWN HALL AROUND THE FLAG POLES AND TO APPROVE THE INSTALLATION OF 1 ½ INCH RIVER ROCK. SUPERVISOR STALBOERGER SECONDED. MOTION CARRIED 3-0.

#### **Treasurer's Report – Cathy Backes:**

A. LIST OF INVOICES AND TREASURERS REPORT - The Board reviewed the list of invoices and receipts for the month of APRIL 2026.

SUPERVISOR STALBOERGER MOVED TO APPROVE THE APRIL 2, 2026 TREASURERS REPORT AS PRESENTED; MARCH 11, MARCH 25 AND APRIL 2, 2026 LIST OF PAYMENTS AND DISBURSEMENTS (COLLECTED FROM MARCH 1-31, 2026), CHECK NUMBERS 20713-20741, AS PRESENTED BY THE CLERK AND TREASURER. SECONDED BY SUPERVISOR DOLD. MOTION CARRIED 3-0.

B. MONTH END REPORTS - The Board reviewed the month-end and year to date reports.

C. AUDIT UPDATE – Treasurer Backes reported the audit is complete and went smoothly. Oversight review and final reporting to the Office of the State Auditor. Schlenner Wenner representatives will attend an upcoming meeting to give a report to the Board.

#### **Fire Department Updates:**

A. CHAIN OF LAKES FIRE AND RESCUE DEPARTMENT – Supervisor Stalboerger reported things are going well. Stalboerger reviewed March monthly calls, CD balances, and donations. They are working on an easement with Xcel Energy for the fire hall property. Training Center painting project planned for Spring.

B. COLD SPRING FIRE DEPARTMENT – Upcoming meeting to review and discuss fire contract.

**Sportsman’s Park Updates:**

A. FRIENDS OF THE WAKEFIELD TOWNSHIP SPORTSMAN’S PARK – Supervisor Willenbring reported that the group continues to search for playground equipment. The 501(c) 3 approval is still under consideration with the state. Willenbring is working with the Stearns County Assessor to inquire about tax exempt status and the Board will continue to work on the deed language. Supervisor Willenbring will contact Township Attorney regarding park liability issues.

**General Questions and Comments from Board of Supervisors:** None

**Adjourn or Recess:** MOTION BY SUPERVISOR DOLD, SECONDED BY SUPERVISOR STALBOERGER, TO ADJOURN THE MEETING AT 8:05 PM. MOTION CARRIED 3-0.

Respectfully Submitted,

Approved by,

/s/Kris Whittlef, Deputy Clerk

/s/John Willenbring, Chair

**NOTE: Items listed in the Consent Agenda are acted upon without discussion and are all approved with a single motion. When the Town Chair calls for a motion on the Consent Agenda, the Board Members may ask to have an item removed from the list for discussion later on the agenda.**  
This meeting may be recorded as an aid to the Clerk for minute taking purposes. The approved minutes are the official record of the township.