

**WAKEFIELD TOWNSHIP
SPECIAL MEETING WITH THE CITY OF COLD SPRING
TO DISCUSS PROPOSED FIRE CONTACT
APRIL 30, 2026 6:30 PM
COLD SPRING CITY HALL, 27 RED RIVER AVENUE, COLD SPRING, MN 56320**

Township members present: Supervisors John Willenbring, Dave Dold, Glen Stalboerger and Clerk Heidi Stalboerger. Others present: Cold Spring City Council Members Mike Fall, Doug Schmitz, Fran Ramler, Ryan Hennen, Dave Heinen and Kris Dockendorf, Collegeville Township Members Craig Guggenberger and Terry Stein and Luxemburg Township Members Larry Hansen, Jeff Theis and Dean Johannes.

Cold Spring Mayor Dave Heinen called the meeting to order. The group reviewed different versions of the proposed contract and decided to work from an all-inclusive red lined version and reviewed the contract from the beginning to the end.

- The group reviewed amending the service area from time to time and agreed that was allowable.
- The group discussed the term of the contract and the variations of term three, five or ten- year term. The group agreed on a five-year term, beginning 1/1/27 – 12/31/31.
- The group discussed and agreed changing the formula component from a three-year call average to a ten-year call average.
- Under Scope of Services 1.2.b, the group agreed to remove the word “recalling”, rather agreed to use mutual aid or other solutions rather than leaving a call for multiple calls at the same time.
- The group agreed to continue to use population estimates from the Minnesota State Demographers office.
- The group agreed to participate in a multi-jurisdictional effort in authorizing a local sales tax for the fire district area in each township as well as the city; and add language to section 3.3 “with the townships”.
- Dockendorf reviewed the amount of bond surplus, \$578,000. The city agreed to add the bond surplus amount to the existing ~\$800,000 capital equipment fund balance for future capital expenditures.
- The group reviewed the percentage contributed for capital expenditures and agreed to change the amount from 6% to 4.5% annually.

- The city agreed to language allowing for rent, sale or lease of the fire hall to be collected for any use other than the fire department.
- The city agreed to supply the townships with a detailed monthly report of all emergency responses by the fire department.
- The group reviewed items to be included in the operational cost of the fire department and agreed that expenses related to insurance, training, personnel and administrative costs would be allowed.
- The group discussed donations. The townships requested that donations be shown annually as well as purchases made with the donations to the fire department. The city agreed.
- The group reviewed language and agreed to change from “Capital Improvement Fund” to “Capital Equipment Fund” for clarification.

Dockendorf stated that she will send out an updated contract with changes listed in redline and clean versions. The township and city members agreed to review and consider for adoption at their next meetings.

MOTION TO ADJOURN BY THE COLD SPRING CITY COUNCIL AT 8:00 PM. MOTION CARRIED.

Respectfully Submitted,

Approved by:

/s/Heidi M. Stalboerger, Clerk

/s/John Willenbring, Chair