

AGENDA
WAKEFIELD TOWNSHIP BOARD MEETING
APRIL 4, 2024 6:30 PM
22295 FROSTVIEW ROAD, COLD SPRING, MN 56320

1. Call Monthly Meeting to Order and Pledge of Allegiance by Town Chair
2. Open Public Forum: Those interested in addressing the Board, who did not previously request to be on the agenda, for up to 3 minutes. If action is requested, it will be considered at a later Board Meeting or taken up with the Clerk/Zoning Administrator for project development.
3. Approval of the Agenda and Consent Agenda

4. ***Consent Agenda:**
 - A. Special Township Board Meeting March 4, 2024
Recommendation: TO APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING MARCH 4, 2024 AS PRESENTED.
 - B. Monthly Meeting March 7, 2024
Recommendation: TO APPROVE THE MINUTES OF MARCH 7, 2024 MONTHLY MEETING AS PRESENTED.
 - C. Board of Canvass March 12, 2024
Recommendation: TO APPROVE THE MINUTES OF THE MARCH 12, 2024 BOARD OF CANVASS MEETING AS PRESENTED.
 - D. Qualification Meeting March 21, 2024
Recommendation: TO APPROVE THE MINUTES OF THE MARCH 21, 2024 QUALIFICATION MEETING AS PRESENTED.

5. Sheriff's Report – Review Calls March 2024
6. Sportman's Park – Tammy Garding
 - A. Management Agreement
Recommendation: TO ACCEPT SIGNED MANAGEMENT AGREEMENT WITH COLD SPRING SOFTBALL ASSOCIATION WITH PROOF OF IDENTIFIED INSURANCE COVERAGE INDEMNIFYING WAKEFIELD TOWNSHIP LIABILITY IF LIQUOR LICENSE IS REQUESTED; FURTHERMORE, TO DIRECT THE CHAIR AND THE CLERK TO SIGN THE MANAGEMENT AGREEMENT.
 - B. Liquor License Renewal Request
Recommendation: TO APPROVE/DENY A LIQUOR LICENSE FOR A COUNTY ON-SALE 3.2 PERCENT MALT LIQUOR LICENSE FOR A PERIOD OF APRIL 13, 2024 THROUGH OCTOBER 12, 2024, CONTINGENT UPON A SIGNED MANAGEMENT AGREEMENT AND DRAM SHOP INSURANCE POLICY NAMING WAKEFIELD TOWNSHIP AS NONCONTRIBUTORY ADDITIONAL INSURED.
7. Treasurer's Report:
 - A. Treasurer's Report and List of Bills
Recommendation: TO APPROVE THE APRIL 4, 2024 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE MARCH 13, 2024, MARCH 27, 2024 AND APRIL 4, 2024 LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER.
 - B. March 7, 2024 List of Bills
Recommendation: TO APPROVE THE UPDATED MARCH 7, 2024 LIST OF BILLS,

UPDATING THE BUILDING PERMITS DEPOSITED IN THE MONTH OF FEBRUARY AS PRESENTED.

- C. To review the Employee's Annual Visa Statements
- D. Stale Dated Check Policy

8. Engineer Update – Kevin Kruger

- A. 2024 Street Reconstruction (241st Street & 158th Avenue)
- B. 178th Avenue and Fieldcrest Road Design

9. Maintenance Update – Todd Menke

10. Clerk/P&Z Update – Heidi Stalboerger

- A. Employee Handbook -

Recommendation: TO APPROVE THE APRIL 4, 2024 AMENDMENT TO THE WAKEFIELD TOWNSHIP EMPLOYEE HANDBOOK RELATED TO REIMBURSEMENT OF MEALS.

- B. Annual Meeting Moderator –

Recommendation: TO ACCEPT THE VOLUNTEER OFFER/NON-PAYMENT REQUEST FROM TONY TERWEY AS THE 2024 ANNUAL MEETING MODERATOR.

- C. Sportsman's Park Picnic Tables Use Request – Deb Sorenson
- D. Presidential Nomination Primary – Reimbursement Request
- E. Minnesota Association of Township – Spring Short Course Rescheduled Date
- F. Local Board of Appeal and Equalization – April 15, 2024, 1 request
- G. Sportsman's Park Committee Meeting Spring 2024 – Set date
- H. Other

11. Fire Department - John Willenbring

- A. Chain of Lakes Fire & Rescue - Update
- B. Cold Spring Fire Department - Update

12. General Questions and Comments from Board of Supervisors

13. Motion to Recess or Adjourn