

MINUTES
WAKEFIELD TOWNSHIP BOARD MEETING
AUGUST 4, 2022, 7:00 PM
22295 FROSTVIEW ROAD
COLD SPRING, MN 56320

1. Monthly Meeting Called to Order at 7.00pm and Pledge of Allegiance led by Town Chair Cyril Erkens. Board members present: Supervisors Cyril Erkens, John Willenbring, Shawn Garding, Clerk Heidi Stalboerger and Treasurer Jerry Frieler. Others present: Captain Jon Lentz, Mark Stalboerger, Adam Goebel and Shannon Gwost.

2. Open Public Forum:

3. Approval of the Agenda and Consent Agenda: SUPERVISOR GARDING MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA WITH ADDITION TO #7: PILGRIMS PRIDE-OVERWEIGHT HAULING PERMIT. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

4. *Consent Agenda:

A. Monthly Meeting July 7, 2022

Recommendation: TO APPROVE THE MINUTES OF JULY 7, 2022, MONTHLY MEETING AS PRESENTED.

5. Sheriff's Report – Captain Jon Lentz presented the July 2022 Call Log.

6. Engineer Update – Shannon Gwost, WSB

A. Fairway Circle – Gwost stated that Fairway Circle is 90% complete. Paving is scheduled to take place on August 18-19. Seeding was installed yesterday, and this morning and gravel is in place. There was a delay due to relocation of utilities and a large amount of materials were moved due to cutting down the hill. When paving occurs, the driveway bump outs will be paved when the first lift is layed and the wear course will follow the next day. Topsoil, shouldering and seeding will follow. A sediment holding pond was created, with permission from the Golf Course. Additional trees were removed to tie in slope towards the golf course. Additional casing pipes were installed under the road by the golf course maintenance shop for future irrigation lines. The Board directed Stalboerger to obtain a license agreement with as-builts, with no charge to the golf course. Calcium Chloride will be applied to the road mid-next week.

B. River of Life – Erosion control is in place. The project is going well.

C. Fireside Road – The HOA reached out to the township to inquire about the possibility of the township taking over maintenance of the road. WSB discussed the township specs and standards that need to be met before the township will take over maintenance.

7. Clerk/P&Z Update – Heidi Stalboerger

- Pilgrims Pride Overweight Hauling Permit – Adam Goebel from Pilgrims Pride was present to request an annual overweight hauling permit for Island Lake Road from County Road 2 to 260th Street (and on to the Dingmann farm) for poultry hauling. Goebel stated that Pilgrims Pride abides by the state axel weight regulations. Based on flock growing dates, the permit would allow Pilgrims Pride to haul 6-8 flocks per year, beginning August 4, 2022 – August 4, 2023. MOTION BY SUPERVISOR WILLENBRING SECONDED BY SUPERVISOR GARDING TO GRANT ANNUAL OVERWEIGHT HAULING PERMIT FOR PILGRIMS PRIDE ON ISLAND LAKE ROAD FROM COUNTY ROAD 2 – 260TH STREET FROM AUGUST 4, 2022 – AUGUST 3, 2022. MOTION CARRIED 3-0.

A. Vacation/Private Home Rental (VHR) Moratorium: Stalboerger attended the August 2, 2022, public hearing at 9:00 am, conducted by the Stearns County Commissioners. The meeting was attended by many speakers who provided approximately two hours of testimony, for and against the subject. The Stearns County Commissioners decided to table the matter and take it up at a later time so that they would have the time to discuss the matter in greater detail. Stalboerger is on a list of individuals that will get updates regarding the discussion and future meeting dates and details.

B. Sportsman's Club – Supervisor Garding stated that the softball park is in need of improvements to the irrigation system. The group reviewed the Cashflow Journal from 2016-2018. No records were kept between

2018 and 2022 when a women's softball group stepped up to maintain and keep records for the softball park. Tammy Garding reinstated the Cold Spring Softball Park name with the State of MN. The Board reviewed the operations, maintenance, income/expenses and usage. Tammy Garding is now keeping Profit & Loss records. The Board discussed the need to order 50 sprinkler heads at \$33.95/head. MOTION BY SUPERVISOR WILLENBRING SECONDED BY SUPERVISOR GARDING TO ORDER 50 SPRINKLER HEADS AT \$33.95 PER SPRINKLER HEAD FROM SPRINKLER WAREHOUSE; FURTHERMORE, TO ENSURE THAT THE ORDER IS PLACE WITH TAX EXEMPT STATUS. MOTION CARRIED 3-0.

Stalboerger stated that she will inquire about conflict-of-interest paperwork for Supervisor Garding for maintenance work at the Sportsman's Club Softball Park. The Board will review at the September meeting. The Board discussed hiring Tammy Garding as a manager for the Softball Park rather than using volunteers.

C. Election Update – Election Judges - Stalboerger reviewed the list of trained Election Judges. MOTION BY SUPERVISOR WILLENBRING SECONDED BY SUPERVISOR GARDING TO APPROVE RESOLUTION APPROVING ELECTION JUDGES AS PRESENTED. MOTION CARRIED 3-0.

D. Minimum Maintenance Road Resolutions – Stalboerger reviewed two minimum maintenance road resolutions, as prepared by Township Attorney, Bob Ruppe. MOTION BY SUPERVISOR WILLENBRING SECONDED BY SUPERVISOR GARDING TO APPROVE RESOLUTION 2022-009 RESOLUTION DESIGNATING A PORTION OF HORSESHOE ROAD AS A MINIMUM-MAINTENANCE ROAD AS PRESENTED. MOTION CARRIED 3-0. MOTION BY SUPERVISOR WILLENBRING SECONDED BY SUPERVISOR GARDING TO APPROVE RESOLUTION 2022-010 RESOLUTION TEMPORARILY CLOSING A PORTION OF HORSESHOE ROAD AS PRESENTED. MOTION CARRIED 3-0.

E. Miscellaneous Updates – Stalboerger reviewed the list of Local Board of Appeals and Equalization trained Members of the Board. All supervisors are trained. Stalboerger stated that the Certified Town Aid amount for 2023 is \$1,255.

8. Financial Report –

A. Treasurer's Report and List of bills: SUPERVISOR GARDING MOVED TO APPROVE THE AUGUST 4 2022 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE JULY 20, 2022, AUGUST 3, 2022 AND AUGUST 4, 2022, LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

B. Audit Field Work is scheduled for August 19, 2022.

9. Fire Department - John Willenbring

A. Chain of Lakes Fire & Rescue – Charitable gambling is up and running at Jerry's Pub and Grill. A Women's Firefighting Expo will take place on September 17, 2022 at the Fire Hall. The August 7, 2022 Family Fun Day event is planned with the highlight of the pontoon raffle drawing.

B. Cold Spring Fire Department – No update.

10. SUPERVISOR WILLENBRING MOVED TO ADJOURN AT 9:30 PM. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0.

Respectfully submitted:

Approved by:

/s/Heidi M. Stalboerger, Clerk

/s/Cyril Erkens, Chairman