



WAKEFIELD TOWNSHIP
 22295 Frostview Road Cold Spring MN 56320
 Phone: (320) 597-8155
 wakefieldtownship.net

County/Township Construction Site Permit Application

Property Owner Name: _____	Office Use Only
Mailing Address: _____	Permit # _____
Property Address: _____	Receipt # _____
Parcel ID Number: _____	
Email: _____	Phone: _____
Legal Description: _____	

Type of Construction	Type of Project	Within 1000ft of lake, 300ft of river, or in floodplain?	Application Fee
Residential Structure	<input type="checkbox"/> New Dwelling	Yes	\$800
	<input type="checkbox"/> Replacement Dwelling	No	\$500
	<input type="checkbox"/> Moved-in Structure		
	<input type="checkbox"/> Addition/Remodel	X	\$400
Other Structure	<input type="checkbox"/> Garage <input type="checkbox"/> Shed	X	\$400
	<input type="checkbox"/> Deck <input type="checkbox"/> Other		
RV Park or PUD	<input type="checkbox"/> Deck <input type="checkbox"/> Shed <input type="checkbox"/> Other	Call Environmental Services for Fee	

Proposed Project Information

Project Description:	
Contractor Name: _____	License # _____
Use of Structure:	<input type="checkbox"/> Residential <input type="checkbox"/> Business <input type="checkbox"/> Agricultural <input type="checkbox"/> Accessory
<i>Principal Structure</i>	<i>Dimensions/Description/Explanation</i>
Dimensions	
House Area (including attached garage)	
Structure Height	
# of Bedrooms	
# of Floors	
Walk Out? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Retaining Wall(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Deck(s) Dimensions	
Total Area of All Decks	
Building Plans Included? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Other Structure(s) (Not for Livestock)</i>	
# of Other Structures	
Dimensions	
Sidewall Height	
Structure Height	
Area of All Structures	
Dormers? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Bathroom/Sink? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Retaining Wall(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Lot Coverage Calculation Worksheet

Lot coverage is limited to 25% of the total lot. **The total may not be larger than the maximum coverage calculation below.** Please be advised that if you are over the lot coverage allowance, you must reduce your coverage or apply for a variance before your proposed project will be permitted. Please calculate out all that apply to your situation. If an item does not apply, please leave it blank.

Proposed Structure(s)	Length (ft)	Width (ft)	Total (ft ²)
1.			
2.			
3.			
Existing Structure(s)			
House & Attached Garage			
House Only			
Detached Garage			
Other Structures <i>*All sheds, utility buildings, dog kennels, greenhouses, etc.</i>			
1.			
2.			
3.			
4.			
Deck(s)			
Driveway/Parking Areas <i>*Asphalt, cement, gravel</i>			
Sidewalk, Patio, Paving Stones			
Landscaping (plastic under rock)			
Other			
1.			
2.			
Lot Area (ft²):	X	25%	=
			Maximum Coverage (ft²)

Total Coverage

Lot Area: Calculate lot area by multiplying the length of the lot times the width. However, if the length and width vary, as in the example, take the average length and width:

Average Lot Width (ft):

Average Lot Length (ft):

Lot Area (sq. ft):

Or, if you know lot acreage, enter below:

X **43,560 sq. ft.**

acres

Lot Square Feet

Example

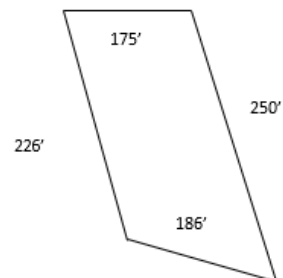
Average Width: $175' + 186' = 361/2 = 181'$

Average Length: $226' + 250' = 476/2 = 238'$

Lot Size: (W) $181' * (L) 238' = 43,078$ sq. ft

Lot Area: 43,078 square feet

Note: 1 Acre = 43,560 ft²



Site Plan

Indicate the following in a site sketch or on a separate drawing to be included with this application.

Please provide distances from structure to:					
Rear Yard:		ft	Wetlands		ft
Side Yard:		ft	Top of Bluff (If Applicable)		ft
Side Yard:		ft	OHWL: (If Applicable)		ft
Right-of-Way		ft	Septic Tank:		ft
Road Center:		ft	Septic Drainfield:		ft

Township Approval

A valid township signature may be required prior to Stearns County reviewing this application.

Permit Conditions: _____

Township Signature: _____ **Date:** _____

Agreement: I hereby acknowledge that I have read this application and state that all information is true and correct to the best of my knowledge. I further agree that all work performed will be in accordance with approved plans, specifications and conditions, and to abide by all of the ordinances of Wakefield Township and Stearns County regarding actions taken pursuant to this application. Any plans submitted herewith shall become part of the permit application. This application shall not be considered a complete application until the applicant has staked the proposed building site. **Incomplete applications shall expire six (6) months from the date of application.** It is the responsibility of the applicant to obtain any other necessary permits from their Township. Signature of this application authorizes Township Staff or Environmental Services Staff to enter upon the property to perform needed inspections. Entry may be without prior notice.

Applicant Signature

Date

