

**WAKEFIELD TOWNSHIP
MINUTES CHAIN OF LAKE ANNUAL BUDGET MEETING
DECEMBER 12, 2022 8:00 PM
CHAIN OF LAKES FIRE & RESCUE FIRE HALL, 19340 260TH ST RICHMOND**

Board Members Present: Cyril Erkens, John Willenbring, Shawn Garding, Jerry Frieler and Heidi Stalboerger

The Chain of Lakes Fire District Board Meeting was called to order by Chairman Guggenberger. Representatives from the Chain of Lakes Fire & Rescue District and Board, Munson Township, Wakefield Township, Farming Township, Luxemburg Township and Collegeville Township were present.

The Clerk from the Chain of Lakes Fire & Rescue District Board read the minutes from November 14, 2022 Chain of Lakes District Board meeting and were approved as presented.

Chief Dean Holthaus gave an annual report including fire call history, membership, training, fundraising, events and special interest stories. Chief Holthaus thanked all the township members for their support of the fire district.

Holthaus reviewed the officer structure as of the elections held by the firefighters in December 2022 as listed below:

Fire Chief: Dean Holthaus
Assistant Chief: Zach Braegelmann
Battalion Chief: Adam Braegelmann
Fire Captain I: Max Gertken
Fire Captain II: Barry Mackedanz
Medical Captain I: Melissa Middleton
Safety Officer: Julie Riggs
Training Officer: Wade Powers
Secretary: Angela Mackedanz
Relief Association President: Adam Braeglemann

Holthaus reviewed the vehicles and equipment owned by the Chain of Lakes:

Pumper: 1995 International
Rescue Unit (Primary): 2021 Silverado 3500
Rescue Unit (Backup): 2006 International (used as a tactical unit)
Grass Rig: 1977 Dodge (Chassis DNR owned, equipment owned by Chain of Lakes)
Tanker: 2018 Freightliner FX
Personnel Carrier: 1999 Chevrolet Tahoe
Side-by-side: 2016 Polaris

Holthaus also reviewed repairs, maintenance to the fire hall as well as fire apparatus and projected replacement schedules for those items.

Holthaus discussed how the vehicles are serving the department, the condition of the vehicles as well as the future replacement schedule. Currently the district is obtaining estimates for the replacement of the 1999 Chevrolet Tahoe Personnel Carrier. The group is proposing to purchase

a One Ton truck for multi-use purposes of tactical and personnel carrier. The group discussed the Capital Improvement Fund (CIF) for equipment and hall replacement. The CIF is going into the second year of a three-year phase in schedule. The budget was increased by \$20,000 in 2022, projected to be increased by \$30,000 in 2023 and \$40,000 in 2024. Holthaus went on to list all vehicles and equipment and the expected replacement schedule in the 30-year plan.

Lahr reviewed the current year to date Operating Budget, Expense Budget and Revenue Budget, call history calculation as well as the proposed 2022 budget. Lahr reviewed the Reserve Account Balance as well as the investments of the reserve account. The group reviewed the year-to-date call data calculations and the projected change to each township. Lahr reviewed the proposed net expense of the Personnel Carrier replacement of \$93,500. *A MOTION WAS MADE AND SECONDED TO ADOPT THE 2023 OPERATING BUDGET OF \$162,185.00, INCLUDING \$30,000 (YEAR TWO OF PHASE IN) CAPITAL IMPROVEMENT FUND AS PRESENTED. MOTION CARRIED UNANIMOUSLY.*

The Chain of Lakes District Board reviewed the current financial report and approved the payment of the list of bills.

Fire District Board Chairman Guggenberger was asked to review the status of the Personnel Carrier/Tactical truck replacement, details of specs for the vehicle, purchase price and selected vendors from whom to purchase as well as availability. *A MOTION WAS MADE BY JOHN WILLENBRING AND SECONDED BY JOE WILLENBRING TO APPROVE THE REPLACEMENT ORDER AND PURCHASE OF THE PERSONNEL CARRIER/TACTICAL VEHICLE AS PRESENTED FOR A PRICE OF \$98,500, LESS \$20,000 RESALE PLUS \$15,000 EXPECTED MISCELLANEOUS CAPITAL EXPENDITURES TO CUSTOMIZE THE VEHICLE. MOTION CARRIED UNANIMOUSLY.*

A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING AT 9:05 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Approved by:

/s/Heidi M. Stalboerger, Clerk

/s/Cyril Erkens, Chairman