

WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
CONTINUED REGULAR BOARD MEETING FEBRUARY 12, 2019 8:00PM
FROM FEBRUARY 7, 2019 8:00PM

Chairman Shawn Garding reconvened the Town Board Meeting to order at 8:00 pm and lead the Pledge of Allegiance. Board Members Present: Supervisors Shawn Garding, Cyril Erkens and John Willenbring and Clerk Heidi Stalboerger. Others Present: Wakefield Township Attorney Bob Ruppe, Bob Mueller, Vern Salzl, Wayne Kron, Kenny Fuchs and Steve Prom

COLD SPRING SPORTSMAN’S CLUB/SOFTBALL ASSOCIATION/CSAYSA

Stalboerger introduced Bob Ruppe to the group. Ruppe reviewed the laws pertaining to ‘gifting’ and donations to a township. It appears that the legal requirements were not satisfied for the donation acceptance process. All donations must be accepted by adoption of resolution. For donation of parks, it is best practices to have a maintenance agreement on file as well if the township is not handling maintenance. Therefore, it is the opinion of Ruppe that the Township does not own Parcel ID (PID) #'s 36.23773.0000 and 36.23797.0008, rather, the parcels are simply held in trust for the Township for some point in the future when the Township is ready to accept the donation of property. The group reviewed the history of PID #'s: 36.23773.0000 and 36.23797.0008. Ruppe reviewed the Quitclaim Deed (QCD), with conditions. The group reviewed the maintenance of the park areas, neither of which are currently or historically maintained by Wakefield Township. Stalboerger contacted the Minnesota Association of Township Insurance Trust (MATIT) for an insurance audit. After review by MATIT, insurance coverage was not granted due to the lack of legal acceptance transfer of property. Ruppe concurred. Ruppe recommended that the Township not accept the property with the conditions listed on the QCD. Ruppe explained how the Township could move forward with the acceptance and paperwork necessary to accomplish that goal. The group reviewed the different parcels involved as well as the Auxiliary Forest Program on PID #36.23773.0000. The group reviewed responsibilities of the Township if they chose to accept the donation, such as, maintenance and repairs, insurance, American Disabilities Act requirements, Building Code requirements, etc. The group reviewed the current use of the two park areas; Boy Scout functions and scheduled events (family reunions, graduation parties, etc.) handled by the Boy Scouts in the north park and Softball/Baseball events handled by the Cold Spring Softball Association in the south park. Ruppe reviewed how public parks/land need to be used. Ruppe requested the Bylaws of the Cold Spring Sportsman’s Club for a review process of the park land. The Board requested that the Sportsman’s Club meet to review the donation of the park(s) and if the Sportsman’s Club still wishes to donate the land. Stalboerger inquired about conducting a current risk assessment and to identify items that may need to be addressed and to estimate cost associated with acceptance of parks/parcels. The Board directed Stalboerger to contact MATIT and Steans County Environmental Services. Contact information was given to Ruppe for all groups present. The Board directed Stalboerger to inquire on the cost of survey (if required) and prepare an Administrative Subdivision for PID #36.23773.0000 and subsequently an Administrative Subdivision Attachment for the south portion of PID #36.23773.0000 and PID #36.23797.0008. The Cold Spring Area Youth Sports Association (CSAYSA) would like to have confirmation that the township is willing to arrange an agreement with them, as they are concerned about CSAYSA funds spent on the park. Ruppe reviewed a lease/maintenance agreement whereas maintenance and monthly invoices paid by CSAYSA would negate lease fees paid to the township. CSAYSA was encouraged to

apply for a Liquor License through the State if they wish to continue liquor sales as the Cold Spring Softball Association did in the past. The group discussed the CSAYSA program and needs.

CLERK UPDATE

- A. Stalboerger received a request to hold the Stearns County Comprehensive Plan Steering Committee meetings at the Wakefield Town Hall as it is a central location in Stearns County. The Board approved the meetings being held at the town hall if it doesn't interfere with the township planned meetings. Stalboerger is on the Comp Plan Steering Committee and will take care of facilitating the group.
- B. Stalboerger requested clarification on the Chip Seal Project regarding no fog seal on 153th Avenue north of 248th Street. The Board concurred. Stalboerger will forward the clarification to Township Engineer Nielson.
- C. Stalboerger requested clarification on the normal annual utility permit of Performance Bond of \$10,000, except for extraordinary circumstances or larger permits where the Township Engineer makes a recommendation for a higher bond amount. The Board clarified that Nielson does not need to provide oversight on the Century Link Utility Permit. Rather, the Board would like Maintenance Supervisor Menke to provide oversight on all utility permit applicants.

ADJOURN

*MOTION BY ERKENS SECONDED BY WILLENBRING TO ADJOUR THE MEETING AT 10:11 PM.
MOTION CARRIED 3-0.*

Date Approved: March 7, 2019

Respectfully submitted,

Heidi M. Stalboerger, Clerk