

AGENDA
WAKEFIELD TOWNSHIP BOARD MEETING
FEBRUARY 1, 2024 7:00 PM
22295 FROSTVIEW ROAD, COLD SPRING, MN 56320

1. Call Monthly Meeting to Order and Pledge of Allegiance by Town Chair
2. Open Public Forum: Those interested in addressing the Board, who did not previously request to be on the agenda, for up to 3 minutes. If action is requested, it will be considered at a later Board Meeting or taken up with the Clerk/Zoning Administrator for project development.
3. Approval of the Agenda and Consent Agenda

4. ***Consent Agenda:**
 - A. Monthly Meeting January 4, 2024
Recommendation: TO APPROVE THE MINUTES OF JANUARY 4, 2024 MONTHLY MEETING AS PRESENTED.
 - B. Special Township Board Meeting January 11, 2024
Recommendation: TO APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING JANUARY 11, 2024 AS PRESENTED.

5. Sheriff's Report – Review Calls January 2024
6. 7:15 pm Public Hearing for Vacation of Utility Easement – James Kuechle and William Nistler
 - A. Chair Opens the Public Hearing. Time Opened: _
 - B. Clerk Presents Affidavit of Posting and Affidavit of Service by Mail _____
 - B. Background of Request
 - C. Chair Calls for Those Wishing to Speak (Call three times)
 - D. Chair Closes the Public Hearing. Time Closed: _____
 - E. Discussion Amongst the Board of Supervisors
 - F. Action by the Board of Supervisors – Grant or Refuse Utility Easement Vacation
Recommendation: TO APPROVE/DENY RESOLUTION 2024-004 RESOLUTION APPROVING VACATION OF A UTILITY EASEMENT.
Recommendation: TO APPROVE/DENY NOTICE OF DAMAGE AWARD AS SET BY THE WAKEFIELD TOWNSHIP BOARD.
7. Minor Preliminary Plat; Casa de Kraemer – Tom Kraemer, Tim Kraemer, Brad Neugart
Recommendation: TO APPROVE/DENY THE MINOR PRELIMINARY PLAT OF CASA DE KRAEMER AS PRESENTED; FURTHERMORE, TO DIRECT THE CHAIR AND THE CLERK TO SIGN THE PRELIMINARY AND FINAL PLAT AS PRESENTED.
8. Engineer Update – Kevin Kruger
 - A. 2024 Street Reconstruction (241st Street & 158th Avenue) – Review Plans and Estimates
Recommendation: TO APPROVE WSB, INC. TO ADVERTISE FOR BIDS AS PRESENTED.
 - B. 3rd Avenue SE Street Alignment
Recommendation: TO POSTPONE DESIGN AND RECONSTRUCTION OF 3RD AVE SE UNTIL THE MNDOT TURNBACK ISSUE IS RESOLVED.
Recommendation: TO ACCEPT THE HWY 23 MNDOT TURNBACKS AS RECOMMENDED BY STAFF AND TO REQUEST MNDOT TO REVISE THEIR TURNBACK MAP AS SHOWN ON THE MAP ENTITLED “PROPOSED TURNBACK”.
9. Maintenance Update – Todd Menke

A. Maintenance Update – Tree Trimming/Removal Estimates on 241st Street

Recommendation: TO ACCEPT THE BID FOR TREE TRIMMING/REMOVAL ON TRESS AS IDENTIFIED BY TODD MENKE, WAKEFIELD TOWNSHIP MAINTENANCE, IN THE AMOUNT OF \$_____ AS PRESENTED BY _____.

B. Other

10. 8:30 pm Board of Audit

Recommendation: TO APPROVE THE FINDINGS OF THE 2023 BOARD OF AUDIT REPORT; FURTHERMORE, TO DIRECT THE CLERK TO POST THE FINDINGS 10 DAYS BEFORE THE MARCH 12, 2024 ANNUAL MEETING.

11. Clerk/P&Z Update – Heidi Stalboerger

A. Employment Posting Update

B. Newsletter Update

C. Local Board of Appeal and Equalization – April 15, 2024 9:30 am

D. Other

12. Financial Report –

A. Treasurer’s Report and List of bills

Recommendation: TO APPROVE THE FEBRUARY 1, 2024 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE JANUARY 17, 2024, JANUARY 31, 2024 AND FEBRUARY 1, 2024 LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER.

13. Fire Department - John Willenbring

A. Chain of Lakes Fire & Rescue - Update

B. Cold Spring Fire Department - Update

14. General Questions and Comments from Board of Supervisors

15. Motion to Recess or Adjourn

NOTE: Items listed in the Consent Agenda are acted upon without discussion and are all approved with a single motion. When the Town Chair calls for a motion on the Consent Agenda, the Board Members may ask to have an item removed from the list for discussion later on the agenda.
This meeting may be recorded as an aid to the Clerk for minute taking purposes. The approved minutes are the official record of the township.