

AGENDA
WAKEFIELD TOWNSHIP BOARD MEETING
FEBRUARY 5, 2026 6:30 PM
22295 FROSTVIEW ROAD, COLD SPRING, MN 56320

1. Call Monthly Meeting to Order and Pledge of Allegiance by Town Chair
2. Open Public Forum: Those interested in addressing the Board, who did not previously request to be on the agenda, for up to 3 minutes. If action is requested, it will be considered at a later Board Meeting or taken up with the Clerk/Zoning Administrator for project development.
3. Approval of the Agenda and Consent Agenda

4. ***Consent Agenda:**
 - A. Monthly Meeting January 8, 2026
Recommendation: TO APPROVE THE MINUTES OF THE JANUARY 8, 2026 MONTHLY MEETING AS PRESENTED.

5. Stearns County Sheriff's Update – Jon Lentz
 - A. January 2026 Calls
6. Engineer Update – Jeff Oliver, WSB, Inc.
 - A. Fireside Road and Woodland Hills
 - B. 2025 Pavement Management Plan
 - C. 188th Street Culvert Replacement
Recommendation: TO ACCEPT CHANGE ORDER NUMBER 1 TO INCLUDE ADDITIONAL SUBGRADE EXCAVATION, INSTALLATION OF LARGE DIAMETER CRUSHED ROCK, GRANULAR MATERIALS AS WELL AS ADDITIONAL CLEARING AND GRUBBING OF THE STREAM BANK IN THE AMOUNT OF \$25,255 AS PRESENTED.
Recommendation: TO APPROVE PAY VOUCHER NUMBER 2 FOR TS DIRT WORKS IN THE AMOUNT OF \$23,992.25 AS PRESENTED.
7. Maintenance Update – Todd Menke Update
 - A. Equipment Update
8. Clerk Update – Heidi Stalboerger
 - A. Planning Commissioner 2026 – Mary Huettl
Recommendation: TO REAPPOINT MARY HUETTL, SEEKING REAPPOINTMENT TO THE PLANNING COMMISSION FOR A THREE-YEAR TERM JANUARY 2026-DECEMBER 2029.
 - B. TKI Sponsorship Request
Recommendation: TO APPROVE THE 2026 TKI SPRING CLEAN UP DAY SPONSORSHIP IN THE AMOUNT OF \$150 AS PRESENTED.
 - C. Local Board of Appeal and Equalization – Date set for April 20, 2026 at 9:30 am
 - D. Schlenner Wenner Audit Engagement Letter
Recommendation: TO APPROVE THE SCHLENNER WENNER & CO ENGAGEMENT LETTER, AGREEING TO THE SERVICES, RESPONSIBILITIES, INFORMATION, RECORDS, TIME FRAME AND ESTIMATED FEES; FURTHERMORE, TO DIRECT THE CLERK TO SIGN

SAID ENGAGEMENT LETTER AND RETURN TO SCHLENNER, WENNER & CO. AS PRESENTED.

9. Treasurer's Report

A. List of Invoices and Treasurer Reports

Recommendation: TO APPROVE THE FEBRUARY 5, 2026 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE JANUARY 14, JANUARY 28 AND FEBRUARY 5, 2026 LIST OF PAYMENTS AND DISBURSEMENTS (COLLECTED FROM JANUARY 1-31, 2025), CHECK NUMBERS 20635-207XX, AS PRESENTED BY THE CLERK AND TREASURER.

B. Month End Reports

C. Certificate of Deposit Maturing – Discuss reinvestment terms and rates

D. Proposed 2027 Levy Discussion

10. Board of Audit - 8:30 pm

11. Fire Department Updates

A. Chain of Lakes Fire and Rescue Department

B. Cold Spring Fire Department – February 19, 2026 City of Cold Spring 6:30 pm

12. Sportsman's Park Updates

A. Friends of the Wakefield Township Sportsman's Park

B. Review proposed Deed work

13. General Questions and Comments from Board of Supervisors

14. Motion to Recess or Adjourn

NOTE: Items listed in the Consent Agenda are acted upon without discussion and are all approved with a single motion. When the Town Chair calls for a motion on the Consent Agenda, the Board Members may ask to have an item removed from the list for discussion later on the agenda. This meeting may be recorded as an aid to the Clerk for minute taking purposes. The approved minutes are the official record of the township.