

**WAKEFIELD TOWNSHIP MINUTES
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA
REGULAR BOARD MEETING JANUARY 3, 2019 8:00PM**

Chairman Shawn Garding called the Town Board Meeting to order at 8:00 pm and lead the Pledge of Allegiance. Board Members Present: Supervisors Shawn Garding, Cyril Erkens and John Willenbring Clerk Heidi Stalboerger and Deputy Treasurer Larry Lahr. Others Present: Mike Nielson, Todd Menke, John Niemi, Fred & Renee Mehr, Dan Lang, Eric Ressemann, Gregg & Delores Ressemann, Mark Stalboerger and Dave Heinen.

OPEN FORUM

APPROVAL OF THE AGENDA AND CONSENT AGENDA

MOTION BY WILLENBRING SECONDED BY ERKENS TO APPROVE THE AGENDA AND CONSENT AS PRESENTED. MOTION CARRIED 3-0.

SHERIFF'S DEPARTMENT UPDATE

Sgt. John Niemi was available to review calls in Wakefield Township that took place in November 2018.

MEHR REZONING REQUEST

Fred and Renee Mehr are requesting to rezone approximately 20 acres presently zoned as Ag40 to R5. The purpose of this request, if granted, is for future platting purposes for up to 3 additional parcels as well as a small residual to attach to PID#36.24046.0020. The Board reviewed the surrounding areas and land use. The Board agreed that an R5 Land Use District would serve as a gradual progression of transition from Ag40 to R1 (bordering directly to the east). The Board also agreed that a possible future cluster development and/or R1 would be a viable alternative to the rezoning request. Stalboerger reviewed the Staff Report and recommendation of the Planning Commission.

MOTION BY ERKENS SECONDED BY WILLENBRING TO CONCUR WITH THE PLANNING COMMISSION AND APPROVE THE REZONING REQUEST FROM FRED MEHR FOR PID #36.24107.0050 FROM AG40 TO R5 AS PRESENTED. MOTION CARRIED 3-0.

LANG/SONSTEGARD – ADMINISTRATIVE SUBDIVISION

Dan Lang is requesting an Administrative Subdivision for 50 acres (Tract A 40 Acres, Tract B 10 acres) from 128 (+/-) acres for PID: 36.23707.0029. Lang is negotiating a sale of Tract A with Channel Marine for storage. A compliance agreement is pending with Lang for outdoor storage through June 21, 2021. Lang is negotiating a sale of Tract B to a private party to allow a Residential Building Entitlement on Tract B. Transfer of Development Rights (TDR) may be adjusted as a result of the Administrative Subdivision. The Board reviewed access to both parcels from Frostview Road. Stalboerger reviewed the Staff Report and the recommendation of the Planning Commission.

MOTION BY WILLENBRING SECONDED BY ERKENS TO CONCUR WITH THE PLANNING COMMISSION AND RECOMMEND APPROVAL OF THE ADMINISTRATIVE SUBDIVISION REQUEST FROM DAN & NICOLE LAND AND GARY SONSTEGARD FOR PID# 36.23707.0029 AS PRESENTED. MOTION CARRIED 3-0.

RESSEMANN ADDITION PRELIMINARY MINOR PLAT

Stalboerger reviewed the *Ressemann Addition* Preliminary Minor Plat which was updated from the plat by

the same name reviewed at the December 2018 meeting. Gregg & Delores Ressemann, 21957 Forest Hill Road, Richmond, MN, PID 36.23707.0010, are requesting approval of a two-lot minor plat. The Board reviewed the updated plat. Stalboerger stated that the plat is the same as the previous plat, except for the legal description for residual PID#.36.23707.0010; Lot 2 Block 1 (7.89 Acres +/-). Proposed road access for the proposed parcel/Lot 1 Block 1 would remain onto (192nd Avenue via) 222nd Street.

MOTION BY WILLENBRING SECONDED BY ERKENS TO APPROVE THE PRELIMINARY PLAT OF RESSEMANN ADDITION AS PRESENTED; FURTHERMORE, TO DIRECT THE CHAIR AND CLERK TO SIGN THE PRELIMINARY PLAT OF RESSEMANN ADDITION. MOTION CARRIED 3-0.

ENGINEER UPDATE

A. Mike Nielson, WSB, reviewed the Luxemburg Township meeting where the Luxemburg Township Board approved the culvert repair recommended by Nielson. Nielson will prepare quotes. Nielson will discuss design speed at the next meeting. Nielson recommended that the township approve the yellow centerline striping, with no passing striping on hills and driveways, and forego the white fog line striping. Nielson recommended Advisory Speed signs and not post a speed limit, which would defer to 55 mph on a township road. No passing signage is recommended on hills. The Board agreed with Nielson's recommendations. Nielson will present plans to the State Aid for review. If the State Aid approves the plans, bidding may take place as early as March for a possible award in April. The Board discussed the weight class of the road and would like to do whatever is necessary to result in at least a 9-ton road. The Board reviewed the turning radius of 200th Street onto and from County Road 2 and discussed adding area for a wider turning radius. The group reviewed the WSB Rate Schedule for 2019. Nielson will prepare a list of road projects for the Board to review for the 2019 construction season. WSB was invited to the Wakefield Township Annual Meeting to discuss and present the pavement management plan. The group reviewed the status of reimbursement for the Island Lake Road project.

MAINTENANCE SUPERVISOR UPDATE

A. Menke stated that Ford truck has a problem with the wiring under the dash. He will take the truck to Bauer to have the wiring issue fixed. Menke purchased more salt/sand. Menke reviewed plowing.

CLERK UPDATE

- A. The Board will hold the Employee Evaluation meeting on January 9, 2019 at 12:30 pm.
B. Stalboerger reviewed other upcoming meetings, dates and times. Stalboerger stated that the IRS Mileage Rate for 2019 was increased from \$.545 to \$.58

FIRE DEPARTMENT UPDATE

- A. Chain of Lakes Fire & Rescue Department -All Supervisors were present at the last Chain of Lakes meeting.
B. Cold Spring Fire Department – Stalboerger reported that the Cold Spring City Council unanimously approved the fire contract at the December 26, 2018 City Council Meeting. Stalboerger will follow up.

FINANCIAL REPORT

A. The Treasurers report was reviewed, the balance sheet, profit and loss statement as well as the list of bills. The group audited the WSB invoice.

MOTION BY WILLENBRING SECONDED BY ERKENS TO APPROVE THE JANUARY 3, 2019 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE DISBURSEMENTS ON DECEMBER 12, 2018, DECEMBER 26, 2018 LIST OF BILLS, AND JANUARY 3, 2019

ACCORDING TO THE LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS. MOTION CARRIED 3-0.

ADJOURN/RECESS

MOTION BY ERKENS SECONDED BY WILLENBRING TO RECESS THE MEETING AT 9:58 PM UNTIL JANUARY 8, 2019 AT 8:00PM. MOTION CARRIED 3-0.

Date Approved: February 7, 2019

Respectfully submitted,

WAKEFIELD TOWNSHIP

Heidi M. Stalboerger, Clerk