

WAKEFIELD TOWN BOARD SPECIAL MEETING MINUTES
MARCH 20, 2020 12:30 PM
22295 FROSTVIEW ROAD COLD SPRING MINNESOTA 56320

Vice-Chairman John Willenbring called the Wakefield Town Board Special Meeting to order at 12:30 pm. Board Members Present were Supervisors John Willenbring, Shawn Garding, Clerk Heidi Stalboerger and Cyril Erkens. Others Present: Mike Nielson, Shannon Gwost, Jay Emmerich, Jeff Kraemer and Maintenance Supervisor Todd Menke.

*MOTION BY GARDING SECONDED BY WILLENBRING TO APPROVE THE AGENDA AS PRESENTED.
MOTION CARRIED 2-0.*

(ERKENS ARRIVED)

1. ISLAND LAKE ROAD –

Willenbring request that Nielson review the project and change order payment dispute. Nielson reviewed the September 26, 2018 Island Lake Road Change Order Memorandum from WSB to Kelvin Howieson, District State Aid. Nielson reviewed the change order estimate, measurements/quantities, specifications and survey model. Nielson also reviewed the contract dispute section.

Kraemer presented work history information, showing substantial difference in the survey and quantities, and as a result, payment request of \$21,898. Kraemer reviewed truck haul slips and survey information (from a third party) that was reviewed by Gwost. Nielson and Gwost invited Kraemer to visit as a separate meeting about the survey model discrepancies. Kraemer requested that the Board consider the possibility of a change order estimate error or misrepresentation.

Emmerich questioned the possibility of a discrepancy since the difference is so great. Emmerich requested that the dispute be presented with a second/double verification from both WSB and Kraemer.

The Board discussed possible solutions, reviewed the amount of the difference and steps towards resolution. The Board made it clear that a large amount of money to be paid in excess of a contract will need to be presented in the form of a change order before payment may be authorized. The Board inquired about the additional cost imposed onto the township as a result of the dispute. Nielson stated that he would donate his time for one meeting with MnDOT.

*MOTION BY WILLENBRING SECONDED BY GARDING TO ALLOW NIELSON TO SEEK CONTRACT RESOLUTION WITH KNIFE RIVER, KRAEMER EXCAVATING AND MNDOT AS STATED IN CONTRACT.
MOTION CARRIED 3-0.*

Nielson will arrange a meeting with Kelvin Howieson, MnDOT, Jay Emmerich from Knife River and Jeff Kraemer from Kraemer Excavating.

2. FROSTVIEW ROAD –

Nielson reviewed the original estimate for the Frostview Road reconstruction project of \$527,000 including the Engineer estimate. Nielson reviewed the five bids received, ranging in price from \$422,605-\$536,635. Knife

River submitted the lowest bid of \$422,605.

MOTION BY GARDING SECONDED BY WILLENBRING TO ACCEPT THE FROSTVIEW ROAD RECONSTRUCTION PROJECT BID FROM KNIFE RIVER IN THE AMOUNT OF \$422,605 AS PRESENTED. MOTION CARRIED 3-0.

3. 2019 CHIP SEAL PROJECTS –

The Board reviewed complaints regarding some of the roads that were chip sealed in 2019. The roads for which complaints have been received are the roads that were not fog sealed and rock chips are on the side of the road or in the ditch. Nielson and Menke will review to ensure that this is not a chip seal failure. If Nielson finds chip seal failure, he will contact the contractor to repair under warranty.

4. 2019 ROAD PROJECT PUNCH LIST –

The Board reviewed the 200th Street project items that are still outstanding, such as ditch dressings and signage.

5. 2020 ROAD REVIEW –

The Board discussed roads in need of repair in 2020. Nielson stated that Oster Point Road is going to be watched and repaired as needed but may need to hold off on reconstruction until 2021. The Board considered posting signs for no trucks hauling on 248th Street in light of the Brewery project adjacent to 248th Street. The Board discussed holding a road review with Menke. It was decided that the Supervisors meet with Menke to review roads separately if they feel it necessary rather than a group meeting. WSB is providing the Board with annual road reviews and working closely with Menke on current and upcoming projects.

MOTION BY WILLENBRING SECONDED BY GARDING TO ADJOURN THE MEETING AT 2:27 PM. MOTION CARRIED 3-0.

Respectfully submitted,

WAKEFIELD TOWNSHIP

Approved by:

/s/Heidi M. Stalboerger, Clerk

/s/Cyril Erkens