

MINUTES
WAKEFIELD TOWNSHIP BOARD MEETING
MARCH 3, 2022, 7:00 PM
22295 FROSTVIEW ROAD
COLD SPRING, MN 56320

1. Meeting was called to Order and Pledge of Allegiance led by Town Chair Shawn Garding. Board Members Present: Shawn Garding, John Willenbring, Cyril Erkens, Clerk Heidi Stalboerger, Deputy Clerk Addie Turkowski and Treasurer Jerry Frieler. Others present: Todd Menke, Kevin Kruger, WSB, Mark Stalboerger, Kelly Refsland, Monica Kahout, Marty Stone, Darlene Stone, Jeremy Haust.

2. Open Public Forum: Monica Kahout and Kelly Refsland expressed concerns that the Stearns County Board has approval a permit for Vacation/Private Home Rental with little or no regard of the moratorium that the Wakefield Township approved: Garding informed the residents that this particular Vacation/Private Home Rental application request was submitted to the County, with a public hearing date already set, before the moratorium was enacted by Wakefield Township.

3. Approval of the Agenda and Consent Agenda: John Willenbring added agenda item 7. D. Update on Engineer Contract. ERKENS MOVED AND WILLENBRING SECONDED TO APPROVE THE AGENDA AND CONSENT AGENDA WITH THE ADDITION of 7. D. MOTION CARRIED 3-0.

4. ***Consent Agenda:**

A. Monthly Meeting February 3, 2022

Recommendation: TO APPROVE THE MINUTES OF FEBRUARY 3, 2022, MONTHLY MEETING AS PRESENTED.

5. Sheriff's Report – Captain Jon Lentz, February 2022 Call Log – No report was available.

6. Land Use Requests:

A. Administrative Subdivision: Donald & Emily/Oster Owner, Tom Haust/Agent, 36.23948.0002, 20117 County Road 71, Richmond, MN. Stalboerger reviewed the staff report. The Board reviewed the Planning Commission recommendation to approve the Administrative Subdivision request to correct and update legal description.

WILLENBRING MOTIONED TO CONCUR WITH THE PLANNING COMMISSION AND APPROVE THE ADMINISTRATIVE SUBDIVISION REQUEST FROM OSTER/HAUST, FURTHERMORE, TO DIRECT THE CLERK TO ISSUE A CERTIFICATE OF COMPLIANCE TO STEARNS COUNTY FOR PID: 36.23948.0002. ERKENS SECONDED. MOTION CARRIED 3-0.

7. Engineer Update – Kevin Kruger, WSB

A. 2022 Road Improvements – Fairway Circle – Project bids will be opened on March 31, 2022 with the approval of bids at the April meeting. Easements are currently being reviewed.

B. Emerald Hill Road – Request received to discuss the potential paving of the gravel section of Emerald Hill Road. Marty and Donna Stone were present to request that the unpaved portion of Emerald Hill Road be paved as early as possible with regard to the township road budget. The Board will assess the request, estimated costs, and work into the township budget in 2023 or after.

C. 133rd Avenue Update – Review contract costs for this section is \$27,143.93. Engineer will provide a schedule of dates for this work.

D. Engineer Contract – Wakefield Township has received an inquiry regarding willingness to entertain a Request for Proposal from another Engineer Firm. The town board is willing to review the RFP for road projects after 2022.

8. Maintenance Department Update – Todd Menke has requested consideration of purchasing a Post Puller. WILLENBRING MOVED AND ERKENS SECONDED TO ALLOW UP TO \$500 TO PURCHASE A POST PULLER. MOTION CARRIED 3-0.

9. Clerk/P&Z Update – Heidi Stalboerger

A. Proposed Levy - WILLENBRING MOVED AND ERKENS SECONDED TO APPROVE THE LEVY AS SET BY THE ELECTORS AT THE ANNUAL MEETING IN THE AMOUNT OF \$1,306,293. MOTION CARRIED 3-0.

B. Sportsman’s Park Update – Soil Testing Estimates will be reviewed by Supervisors. If the Town Board accepts a proposal for soil testing and depending on the results, moves forward with accepting the gift of the park parcels after completion of soil testing and/or soil correction (if necessary), the Board discussed the possibility of forming a park planning study group.

C. River Links Update – An update was provided. Two lots have been sold were sold as well as a large parcel on the east end of the plat for an apartment complex.

D. Newsletter Review - mailed to all township residents, excellent newsletter, residents please peruse.

E. Xcel Energy Refurbishment Project – Xcel will be working on county and state roads, not township roads.

F. Redistricting – As a result of the recent census, our precinct did not change. WILLENBRING MOVED AND ERKENS SECONDED TO APPROVE RESOLUTION #2022-003, RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES. MOTION CARRIED 3-0

G. Vacation/Private Home Rental Study Project – Stearns County is reviewing Section 6.62 and will review sans a moratorium. The Wakefield Township Planning Commission will join the Munson Township Planning Commission in a study as both townships have enacted a 12-month moratorium on Vacation/Private Home Rental while reviewing changes made by Stearns County if any.

10. Financial Report –

A. Treasurer’s Report and List of bills: WILLENBRING MOVED AND ERKENS SECONDED TO APPROVE THE MARCH 3, 2022, TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE JANUARY 19, 2022, FEBRUARY 16, 2022, AND MARCH 2, 2022, LIST OF RECEIPTS, PAYMENTS, AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER. MOTION CARRIED 3-0.

11. Fire Department – John Willenbring

A. Chain of Lakes Fire and Rescue – Calendar fundraiser going very well. Stearns County is seeking a training location for SWAT vehicles in a firehouse. Supervisors support them using the Chain of Lakes Fire & Rescue Department location. The Board reviewed the calls.

B. Cold Spring Fire Department – supervisors received an update of calls from 2021.

12. Stearns County Township Association Meeting: Cyril Erkens attended on behalf of Wakefield Township. There is a push for complete internet service throughout the county. Stearns County is working on a plan to coordinate service providers.

13. ERKENS MOTIONED AND WILLENBRING SECONDED TO ADJOURN THE MEETING AT 9:58PM. MOTION CARRIED 3-0.

Respectfully submitted:

/s/Addie Turkowski, Deputy Clerk

Approved by:

/s/Shawn Garding, Chairman