

**AGENDA**  
**WAKEFIELD TOWNSHIP BOARD MEETING**  
**MARCH 5, 2026 6:30 PM**  
**22295 FROSTVIEW ROAD, COLD SPRING, MN 56320**

1. Call Monthly Meeting to Order and Pledge of Allegiance by Town Chair
2. Open Public Forum: Those interested in addressing the Board, who did not previously request to be on the agenda, for up to 3 minutes. If action is requested, it will be considered at a later Board Meeting or taken up with the Clerk/Zoning Administrator for project development.

3. Approval of the Agenda and Consent Agenda

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4. **\*Consent Agenda:**

- A. Monthly Meeting February 5, 2026

**Recommendation:** TO APPROVE THE MINUTES OF THE FEBRUARY 5, 2026 MONTHLY MEETING AS PRESENTED.

- B. Special Meeting March 19, 2026 Cold Spring Fire Contract

**Recommendation:** TO APPROVE THE MINUTES OF THE FEBRUARY 19, 2026 SPECIAL MEETING WITH THE CITY OF COLD SPRING FOR COLD SPRING FIRE DEPARTMENT CONTRACT NEGOTIATION.

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5. Stearns County Sheriff's Update – Jon Lentz

- A. February 2026 Calls

6. Engineer Update – Jeff Oliver, WSB, Inc.

- A. Fireside Road and Woodland Hills
- B. 3<sup>rd</sup> Ave South East
- C. Road Standards

7. Assessor Update – Cheryl Foster

8. Clerk Update – Heidi Stalboerger

- A. Tim Krueger – Administrative Subdivision

**Recommendation:** TO APPROVE/DENY THE ADMINISTRATIVE SUBDIVISION: BUILDING SITE >10/20 ACRES AS PRESENTED; FURTHERMORE, TO DIRECT THE CLERK TO ISSUE A CERTIFICATE OF CONFORMITY TO STEARNS COUNTY.

**CHAIR RECESSES MEETING AND OPENS THE BOARD OF ADJUSTMENT AT \_\_\_\_\_**

- B. Trevor, Raymond & Adam Lucking – Variance Request

**Recommendation:** TO APPROVE/DENY RESOLUTION NO. 2026-002, RESOLUTION ACCEPTING FINAL FINDINGS OF FACT AND APPROVING VARIANCE, FROM THE WAKEFIELD TOWNSHIP LAND USE AND ZONING ORDINANCE #7, SECTION 7.21.A FOR PID 36.24460.0000, TO USE A 9'x44' RECREATIONAL VEHICLE AS A PRINCIPAL STRUCTURE NOT MEETING THE MINIMUM SIZE REQUIREMENTS UPON ATTORNEY REVIEW.

**CHAIR RECONVENS THE MONTHLY MEETING AT \_\_\_\_\_**

C. St. James/Jacobs Prairie Liquor License:

**Recommendation:** TO APPROVE/DENY THE TEMPORARY ON-SALE LIQUOR LICENSE FOR THE SALE OF INTOXICATING LIQUORS AT ST. JAMES CHURCH PARISH BUILDINGS AND PARKING LOT AS PRESENTED.

D. Newsletter 2026

E. Annual Election, Annual Meeting and Board of Canvass – March 10, 2026

-Speakers

-Donations

F. Upcoming Seminars

9. Maintenance Update – Todd Menke Update

A. Equipment Update

10. Treasurer’s Report

A. List of Invoices and Treasurer Reports

**Recommendation:** TO APPROVE THE MARCH 5, 2026 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE FEBRUARY 11, FEBRUARY 25 AND MARCH 5, 2026 LIST OF PAYMENTS AND DISBURSEMENTS (COLLECTED FROM FEBRUARY 1-28, 2026), CHECK NUMBERS 20676-207XX, AS PRESENTED BY THE CLERK AND TREASURER.

B. Month End Reports

C. Proposed 2027 Levy Discussion

11. Fire Department Updates

A. Chain of Lakes Fire and Rescue Department

B. Cold Spring Fire Department

12. Sportsman’s Park Updates

A. Friends of the Wakefield Township Sportsman’s Park

13. General Questions and Comments from Board of Supervisors

14. Motion to Recess or Adjourn

**NOTE:** Items listed in the Consent Agenda are acted upon without discussion and are all approved with a single motion. When the Town Chair calls for a motion on the Consent Agenda, the Board Members may ask to have an item removed from the list for discussion later on the agenda. This meeting may be recorded as an aid to the Clerk for minute taking purposes. The approved minutes are the official record of the township.