

MINUTES
WAKEFIELD TOWNSHIP BOARD MEETING
MAY 5, 2022, 7:00 PM
22295 FROSTVIEW ROAD
COLD SPRING, MN 56320

1. Monthly Meeting Called to Order and Pledge of Allegiance led by Town Chair Cyril Erkens at 7:00pm. Board members present: Shawn Garding, John Willenbring, Cyril Erkens, Clerk Heidi Stalboerger, Deputy Clerk Addie Turkowski and Treasurer Jerry Frieler. Others present: Todd Menke, Captain Jon Lentz, Kevin Kruger, WSB, Mark Stalboerger, Jeff Miller, and Deb Sorenson.
2. Open Public Forum: None requested
3. Approval of the Agenda and Consent Agenda: SUPERVISOR GARDING MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA; SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

4. ***Consent Agenda:**

A. Monthly Meeting April 7, 2022

Recommendation: TO APPROVE THE MINUTES OF THE APRIL 7, 2022, MONTHLY MEETING AS PRESENTED.

B. Local Board of Appeal and Equalization April 19, 2022

Recommendation: TO APPROVE THE MINUTES OF APRIL 19, 2022, LOCAL BOARD OF APPEAL AND EQUALIZATION AS PRESENTED.

C. Special Meeting April 21, 2022

Recommendation: TO APPROVE THE MINUTES OF APRIL 21, 2022, SPECIAL MEETING AS PRESENTED.

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5. Sheriff's Report – Captain Jon Lentz presented the April 2022 Call Log
 6. Shady's Golden Tee Inc Liquor License Renewal Request: Captain Lentz noted there have been very few complaints concerning Shady's Liquor License. The main concern expressed has been noise during a summer concert. A meeting on the Conditional Use Permit for Shady's will be held on Thursday May 26th at 6:30pm at the Stearns County Service Center. SUPERVISOR GARDING MOVED TO APPROVE THE COUNTY ON & OFF INTOXICATING LIQUOR LICENSE AT SHADY'S LONGSHOTS IN THE TOWN OF WAKEFIELD FOR THE SALE OF INTOXICATING LIQUORS FOR THE PERIOD OF JULY 1, 2022, THRU JUNE 30, 2023 AS PRESENTED. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

7. Land Use Requests:

A. Compliance Agreement Extension Request: JCMH (Channel Marine)

SUPERVISOR WILLENBRING MOVED TO APPROVE THE COMPLIANCE AGREEMENT EXTENSION FOR JCMH PROPERTIES, LLC, PARCEL 36.23707.005, AS PRESENTED; FURTHERMORE, TO DIRECT THE CLERK AND CHAIR TO SIGN THE DOCUMENT AND DIRECT THE CLERK TO HAVE THE DOCUMENT RECORDED. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0.

8. Engineer Update – Kevin Kruger, WSB

A. 2022 Road Improvements for Fairway Circle contract documents from Knife River have been received and will be signed as previously approved. A preconstruction meeting will be scheduled.

B. Horseshoe Road survey revisions are ready to be discussed with affected residents. If agreed, Kruger will send the survey documents to Township Attorney Ruppe.

C. 2023-2025 Proposed Road Improvement Projects for the next four years are highlighted on map as presented by WSB. It is currently challenging to provide road maintenance improvement pricing in this volatile market as vendors are unable to provide pricing guarantees. The township will move forward with studying potential upcoming projects. Kruger will review 193rd Ave road maintenance (line road with Munson Township).

D. Sportsman's Club – Soil Testing will be scheduled by WSB.

Kruger and Menke will put together a list of roads in need of sealcoating. Kruger will obtain quotes on seal coat projects on Firefly Road, 233rd Street (Intex Road) and other roads as necessary.

9. Maintenance Department Update – Todd Menke

A. Crackfilling quotes have been received from Midwest Asphalt and ASTECH. SUPERVISOR WILLENBRING MOVED TO AWARD MIDWEST ASPHALT THE CRACKFILLING CONTRACT PER QUOTES, \$1.50/LB FOR A TOTAL OF \$3750 ON VARIOUS TOWNSHIP ROADS, AND \$435 ON 200TH STREET TO BE SPLIT EQUALLY WITH LUXEMBURG TOWNSHIP (LINE ROAD) AS PRESENTED. Airpatch quote was reviewed from Midwest Asphalt. SUPERVISOR GARDING MOVED TO ACCEPT MIDWEST ASPHALT QUOTE FOR AIR INJECTION PATCH IN THE AMOUNT OF \$2950 ON VARIOUS TOWNSHIP ROADS AS PRESENTED. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

SUPERVISOR WILLENBRING MOTIONED TO AWARD MATT SCHMITZ CONTRACT FOR DITCH MOWING AT \$85.00/HOUR PLUS FUEL. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0. SUPERVISOR GARDING MOTIONED TO ACCEPT BID FROM CENTRAL MINNESOTA DUST CONTROL AT \$0.60/FOOT 18 FEET WIDE. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

Road restrictions will be lifted on May 13th. Menke will remove road restriction signage. Menke will rent a broom and sweeper for Maplewood Road, Westbrook Drive, Frostview Road and Oster Point Road.

Menke will check on the town hall campus sign donations and construction schedule.

10. Clerk/P&Z Update – Heidi Stalboerger

NOTE: Action needed for Sorenson variance request re: weather delay and date ending. SUPERVISOR GARDING MOVED TO EXTEND VARIANCE REQUEST FOR SIX MONTHS TO DECEMBER 3, 2022, TO DEB SORENSON ON OSTER POINT ROAD, RESOLUTION # 2021-005. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

A. SUPERVISOR WILLENBRING MOVED TO APPROVE USE OF WAKEFIELD TOWNSHIP ARPA FUNDS FOR PARTNERSHIP BROADBAND PROJECT WITH STEARNS COUNTY, RESOLUTION 2022-006. GARDING SECONDED. MOTION CARRIED 3-0.

B. SUPERVISOR GARDING MOVED TO APPROVE RESOLUTION 2022-007 TO SPEND ARPA FUNDS ON LOST REVENUE REPLACEMENT CATEGORY. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0.

C. SUPERVISOR WILLENBRING MOVED TO RECORD DEED ON SPORTSMAN'S PARK. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0. Wakefield Township Board will seek bids to survey all three parcels included in the Sportsman's Park to detail property lines, boundaries, mapping. The Board directed Clerk Stalboerger to contact Township Attorney Ruppe to draft paperwork to accept the Sportsman's Club parcels as a gift.

D. Riverfield Streetlight Project and pole placement update will be included with the annual letter to residents. Supervisors will review lights installed for this project.

E. Joint Meeting with Planning Commission will be held on Tuesday, June 28, 2022, at 6:30PM; the guest from the county will be Angie Berg. Discussions will include Townships to conduct variance requests for privately maintained roads rather than the county, and VRBO's updates. Supervisors Willenbring and Erkens will attend.

F. Vacation/Private Home Rental Moratorium – Planning Commission is considering a public hearing to present list of items and policies for discussion for the Board.

11. Financial Report

A. Treasurer's Report and List of bills

SUPERVISOR WILLENBRING MOVED TO APPROVE THE MAY 5, 2022, TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE APRIL 13, 2022, APRIL 27, 2022, AND MAY 5, 2022, LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER. SECONDED BY GARDING. MOTION CARRIED 3-0.

12. Fire Department - John Willenbring

A. Chain of Lakes Fire & Rescue discussed updating Relief Association bylaws.

B. Cold Spring Fire Department – No current update

13. SUPERVISOR GARDING MOVED TO ADJOURN AT 9:32PM. WILLENBRING SECONDED. MOTION CARRIED 3-0.

Respectfully submitted:

Approved by:

/s/Addie Turkowski, Deputy Clerk

/s/Cyril Erkens, Chairman