

MINUTES

WAKEFIELD TOWNSHIP RECESSED MEETING OF OCTOBER 3, 2024

OCTOBER 8, 2024, 6:30PM

22295 FROSTVIEW ROAD, COLD SPRING, MN 56320

Town chair Shawn Garding called the recessed meeting to order at 6:30 PM. Supervisors present: Shawn Garding, John Willenbring, Dave Dold, Clerk Heidi Stalboerger, Deputy Clerk Addie Turkowski, Treasurer Cathy Backes, WSB Morgan Dawley, Jeff Oliver.

Morgan Dawley of WSB attended the meeting to introduce a new engineer to Wakefield Township. Jeff Oliver has over 30 years of township experience. He earned his engineering degree from UND. He reviewed his experience with public work and city engineer experience for a total of 35 years of civil and public engineer experience. He recently joined WSB. Supervisor Garding asked about his ability to deal with challenging local municipalities. He added he would work to hold to standards and the township would be his top priority and building good relationships. Supervisor Willenbring said that Andy M. from WSB put the park project together. Hopefully, we will receive a \$50,000 grant for the park. Jeff responded that he has been involved in this type of planning and can assist with getting cost estimates. Morgan added that Jeff has more diverse types of experience than Kevin. He went on to state that Wakefield Township and WSB can discuss the level of service needed on upcoming projects. Jeff added that he is reviewing the current and future road projects planned for the township. The supervisors are all in agreement to continue receiving engineering service from WSB and will continue to honor their contract. The Board directed Clerk Stalboerger to send a letter to Sonmor Consulting and Mike Nielson to notify them that Wakefield Township will continue to work with WSB Engineering.

Sportsman's Park Rental Fees: The Board reviewed the Cold Spring Rental Agreement as an example and discussed rental options. They suggested a \$250 damage deposit and a \$100 rental of the concession stand. They agreed that the renter is responsible for any damage and there will be no alcohol sales without a prior liquor license and insurance coverage for township liability. The Board asked if Todd could get a copy to review the rental agreement that the Richmond Lions Park uses with the City of Richmond. The park schedule begins from the beginning of May through October 1st depending on the weather. The board directed Clerk Stalboerger will revise the rental agreement (when the applicable software is available) from the City of Cold Spring and add the board suggestions for the Sportsman's Park and have attorney review the document. Clerk Stalboerger asked who the contact person would be for rental agreements, payment, opening/closing, cleaning, etc. Supervisor Garding suggested that since Tammy Garding is hired by the township for the Softball Park, that she may be the contact. Rental will generate income to provide funding for the park contact person. We will see if Tammy Garding agrees to this additional assignment. He added that the concession stand can provide good returns for pre-packaged food/beverage sales, but we may need a person to run it. Clerk Stalboerger suggested a civic organization might be able to run the concession stand under a management agreement and stressed the continued discussion of the proposed management agreement. The board discussed costs for tournaments and tournament registration fees to provide funds to cover lights, electricity and other expenses. The group discussed a \$300 fee for the concession stand for a weekend tournament. The board is discussing converting to LED lighting for all of Sportsman Park. So far for the conversion there

has only been one bid for \$12,965 from Electrical Installers. Supervisor Garding is seeking one more bid. He added that once there is the conversion that electric should be one half of the previous cost. The board weighed the cost to convert versus the length of time it would take to break even and wondered if it would be worth it to continue the discussion of converting to LED lighting for the stadium lights.

SUPERVISOR WILLENBRING MOVED TO ADJOURN THE RECESSED MEETING. SUPERVISOR DOLD SECONDED. MOTION CARRIED 3-0. TOWN CHAIR GARDING ADJOURNED AT 8:34PM.

Respectfully Submitted,

Approved by,

/s/Addie Turkowski, Deputy Clerk

/s/Shawn Garding, Town Chair