

MINUTES  
WAKEFIELD TOWNSHIP BOARD MEETING  
SEPTEMBER 1, 2022 7:00 PM  
22295 FROSTVIEW ROAD  
COLD SPRING, MN 56320

1. Monthly Meeting called to Order and Pledge of Allegiance by led Town Chair Cyril Erkens at 7:00pm. Board members present: Cyril Erkens, Shawn Garding, John Willenbring. Also, present Deputy Clerk Addie Turkowski, Mark Stalboerger, Aaron Willenbring.
2. Open Public Forum: None requested.
3. SUPERVISOR JOHN WILLENBRING MOVED TO PPROVE THE AGENDA AND CONSENT AGENDA. SUPERVISOR SHAWN GARDING SECONDED. MOTION CARRIED 3-0.

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4. **\*Consent Agenda:**

A. Monthly Meeting August 4, 2022

**Recommendation:** TO APPROVE THE MINUTES OF THE AUGUST 4, 2022 MONTHLY MEETING AS PRESENTED.

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5. Sheriff's Report – No report was available.

6. Engineer Update – Kevin Kruger

A. 2022 Street Reconstruction/Fairway Circle - The paving work was completed on August 26<sup>th</sup> with some finishing work remaining. Blading during construction could have been better but the community seems pleased with the road construction. Mail box pole installation will be completed soon along with road signs to be installed. Residents need to mount their mail boxes.

B. River of Life Expansion Project Update - construction is underway and erosion control has met all expectations.

C. Fireside Circle Update - The Home Owners Association requested information on the steps for the township to adopt Fireside Road and a publicly maintained township road. Kruger has passed along the road standards and stated that all the standards must be met prior to adoption by the Township Board. The HOA is reviewing a proposal for the coring from WSB and will get back to him with their decision to move forward with any improvements.

D. Next year's projects and roads are to be discussed. A map with the seal coating recommendations will need to be reviewed in line with the road and bridge budget. 3<sup>rd</sup> Street South is a shared road with Cold Spring. The City is suggesting that the road is in need of a right-of-way correction. The Cold Spring City Public Works Director gave an estimate of \$200,000 to be divided evenly between the city and the township. The Cold Spring City Council is reviewing the 2023 budget and will discuss if this project should be included or not.

7. Clerk/P&Z Update – Heidi Stalboerger (Item 7 is deferred to a recessed meeting to be determined.)

A. Sportsman's Park

B. Conflict-of-Interest Claim – Review and set wage

C. Conflict-of-Interest Contract Resolution – Review and set wage

D. Fee Schedule Review

Note: Items A-D moved to a later date to allow for Clerk Stalboergers attendance.

E. Schedule Riverfield Rate Hearing – SUPERVISOR WILLENBRING MOVED TO SET THE ANNUAL RIVERFIELD SUBORDINATE SERVICE DISTRICT RATE HEARING FOR OCTOBER 6, 2022 AT 8:15 PM. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0.

8. Maintenance Update – Todd Menke shared information on needs for the plow truck maintenance. SUPERVISOR GARDING MOVED TO FUND \$400 TO TJ’S WELDING TO REBUSH SADDLE ON THE WAKEFIELD TOWNSHIP SNOWPLOW. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0. Todd Menke had Aaron Willenbring demonstrate his new tree cutting system. SUPERVISOR GARDING MOVED TO AUTHORIZE AARON WILLENBRING TO CUT TREES ON RED CEDAR ROAD FOR A FEE OF \$500 PER HOUR FOR A PERIOD OF FOUR HOURS. SUPERVISOR ERKENS SECONDED. SUPERVISOR WILLENBRING ABSTAINED. MOTION CARRIED 2-0.

9. Financial Report –

- A. Treasurer’s Report and List of bills: SUPERVISOR WILLENBRING MOVED TO APPROVE THE SEPTEMBER 1, 2022 TREASURERS REPORT AS PRESENTED; FURTHERMORE, TO APPROVE THE AUGUST 17, 2022, AUGUST 31, 2022, AND SEPTEMBER 1, 2022 LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0.
- B. Audit - Moved review to next meeting.

Supervisors have questions on the policy of use of General Funds to update Softball Park. The supervisors are waiting for an update on the cost of the broadband expansion project with Stearns County. These will be discussed at a later meeting.

10. Fire Department:

- A. Chain of Lakes Fire & Rescue: John Willenbring shared that the Fire Chief says that the fire calls are mainly for medical. The team keeps up to date on training and does maintenance on the station.
- B. Cold Spring Fire Department – no update.

11. SUPERVISOR GARDING MOVED TO RECESS THIS MEETING TO THURSDAY SEPTEMBER 8, 2022 AT 4:30 PM FOR A SOFTBALL PARK MEETING AT SPORTSMAN PARK, 15310 FIRESIDE ROAD, COLD SPRING, MN. SUPERVISOR WILLENBRING SECONDED. MOTION CARRIED 3-0. MEETING RECESSED AT 9:05PM.

Respectfully Submitted:

Approved by:

/s/Deputy Clerk Addie Turkowski

/s/Town Chair Cyril Erkens