

MINUTES
WAKEFIELD TOWNSHIP RECESSED BOARD MEETING
SEPTEMBER 15, 2022 7:00PM
22295 FROSTVIEW ROAD
COLD SPRING, MN 56320

Members present: Supervisors John Willenbring, Shawn Garding, Cyril Erkens, Clerk Heidi Stalboerger, Deputy Clerk Addie Turkowski.

1. Cyril Erkens called the recessed meeting to order at 7:00pm and led the Pledge of Allegiance.

This board meeting continues from the monthly board meeting of September 1, 2022 and September 8, 2022 to complete the Clerk Update: Agenda items, and to respond to questions from the previous meeting.

7. Clerk/P&Z Update: Heidi Stalboerger

Heidi announced that on Tuesday October 4, at 9:00am at the Stearns County downtown facility there will be a meeting of the Stearns County Commission to review proposal standards for the Vacation/Private Home Rental policies. Heidi will attend.

A. Sportsman Park – Stalboerger contact Sarah Covelli, Stearns County Environmental Services to inquire how to go about obtaining a food license for Sportman’s Park Softball Association. Board members discussed many details including food to be offered in the pavilion as the menu will affect the needed upgrades to the pavilion and whether a food license will be needed. Currently a septic design is needed. The next township board meeting will include discussion on options for Sportsman Park supervision/management. Supervisors recommended a Sportsman Park Planning Committee meeting. Stalboerger was instructed to produce a list of persons interested in a position on the Planning Committee to discuss potential use(s) for the park. The Board would like to hold the meeting on October 17, 2022 at 7:00pm at the Wakefield Township Hall on the topic of Sportsman’s Park.

B. & C. Conflict of Interest Claim – Stalboerger had draft resolutions for Conflict of Interest that would allow Supervisor Garding to perform maintenance work at the Sportsman Softball Park. SUPERVISOR JOHN WILLENBRING MOVED TO ACCEPT RESOLUTION NO. 2022-011: RESOLUTION AUTHORIZING CONTRACT WITH INTERESTED OFFICER UNDER MINN. STAT. SS 471.88 SUBD. 5 AND AFFIDAVIT OF OFFICIAL INTEREST IN CLAIM UPON ATTORNEY REVIEW. SUPERVISOR ERKENS SECONDED. SUPERVISOR GARDING ABSTAINED. MOTION CARRIED 2-0.

D. Wakefield Township Fee Schedule Review – review and no action.

E. Riverfield Rate Hearing – work completed on street lights resulted in a negative balance in the Riverfield Subordinate Services Streetlight Fund. Based on the information available, the recommendation to recommend the same certification amount as last year to replenish the fund to a positive balance in 2023 and beyond. Stalboerger presented the draft letter to be sent to Riverfield residents to update regarding the Rate Hearing. Wakefield Township will hold a Rate Hearing at the Wakefield Town Hall on Thursday October 6, 2022 at 8:15pm for the residents benefiting from the Riverfield Streetlights.

F. Stalboerger provided a list of roads included in the shared road agreement with the City of Cold Spring from March 2019. The Board discussed roads not included, such as a portion of Greystone Road, a portion of 241st Street and a portion of 245th Street. These roads have been previously agreed upon to be shared roads with previous management or they are locations for subdivision entrances that lead to city developments (North Point). The Board would like to discuss shared roads with the city and suggest updates to the shared road agreement document.

9. Financial update:

B. Molly Thompson from Schlenner Wenner has nearly completed the 2022 audit review. Stalboerger discussed updated tools for budgeting. Thompson has tentatively scheduled the Audit Review with the Board at the October 2022 meeting.

Check number 9982 made out to Schlenner Wenner is outstanding and not received by Schlenner Wenner due to mail loss at USPS. SUPERVISOR WILLENBRING MOVED TO SUBMIT A NEW CHECK TO SCHLENNER WENNER IN THE AMOUNT OF \$845, CHECK NUMBER 10040 ON SEPTEMBER 15, 2022, TO REPLACE CHECK NUMBER 9982. SUPERVISOR GARDING SECONDED. MOTION CARRIED 3-0.

MOTION TO ADJOURN WAS MADE BY SUPERVISOR WILLENBRING AND SECONDED BY SUPERVISOR GARDING. MOTION CARRIED 3-0. MEETING ADJOURNED AT 9:40PM.

Respectfully Submitted:

Approved by:

/s/Addie Turkowski, Deputy Clerk

/s/Township Chair, Cyril Erkens