

MINUTES
WAKEFIELD TOWNSHIP BOARD MEETING
SEPTEMBER 3, 2020 7:00 PM
22295 FROSTVIEW ROAD COLD SPRING, MN 56320

1. Chairman Willenbring called monthly meeting to order and lead the Pledge of Allegiance
2. Clerk Stalboerger introduced Adelaide “Addie” Turkowski. Turkowski took the Oath of office of Deputy Clerk
3. *MOTION BY ERKENS SECONDED BY GARDING TO APPROVE THE AGENDA WITH ADDITIONS AND THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 3-0.*

4. ***Consent Agenda:**
 - A. Monthly Meeting Minutes August 6, 2020

5. Sheriff’s Report – Captain Jon Lentz reviewed the August 2020 Call Log
6. Engineer Update – Mike Nielson, WSB
 - A. Island Lake Road – Nielson sent the final Pay Application to the County for approval.
 - B. 200th Street – The project is complete. The total cost was \$661,573.59. The 2-year warranty inspection will be conducted in 2022.
 - C. Frostview Road – Nielson reviewed the construction project.
 - D. Oster Point Road – Nielson and the Board discussed the timing of this project.
 - E. 2021 Project Planning- Nielson recommended Oster Point Road, Fairway Circle and 158th Street. *MOTION BY GARDING SECONDED BY ERKENS TO AUTHORIZE MIKE NIELSON/WSB TO PROVIDE CORE SAMPLINGS FOR OSTER POINT ROAD, FAIRWAY CIRCLE AND 158TH STREET; FURTHERMORE, TO PROVIDE CONSTRUCTION ESTIMATES FOR OSTER POINT ROAD AND FAIRWAY CIRCLE. MOTION CARRIED 3-0.*
-The Board requested Nielson to inspect 233rd Street for damage before the County holds a public hearing to turn it back to the township on October 1, 2020.
7. Clerk/P&Z Update – Heidi Stalboerger
 - A. In-Tune Properties, LLC – Conditional Use Permit Request- The Board reviewed the request as well as the Planning Commission public hearing minutes. *MOTION BY ERKENS SECONDED BY GARDING TO APPROVE RESOLUTION #2020-008, RESOLUTION ACCEPTING FINAL FINDINGS OF FACT AND APPROVE CONDITIONAL USE PERMIT FOR IN-TUNE PROPERTIES, LLC UPON ATTORNEY AND ENGINEER REVIEW. MOTION CARRIED 3-0.*
 - B. Dan & Pam Eller/Bill Trout – Trout requested to keep a second driveway on 36.23518.0010. *MOTION BY GARDING SECONDED BY ERKENS TO ALLOW A SECOND DRIVEWAY ON PID 36.23518.0010 FOR AGRICULTURAL USE ONLY. MOTION CARRIED 3-0.*
 - F. Ken Rausch – Rausch requested an after the fact Construction Site Permit for a residential structure. The house was originally built in 1920 and burned down sometime in 2008. The house was rebuilt on the same foundation and a building permit or construction site permit was not issued. Stearns County is requesting an after the fact construction site permit be issued and filed. *MOTION BY ERKENS SECONDED BY GARDING TO ISSUE AN AFTER THE FACT*

CONSTRUCTION SITE PERMIT FOR KEN RAUSCH, PID: 36.23517.0000 IN THE AMOUNT OF \$100 FOR THE AFTER THE FACT CONSTRUCTION SITE PERMIT. MOTION CARRIED 3-0.

C. Coronavirus Relief Fund-The Board reviewed an air purification system, Reme Halo, for the town hall that building that will reduce bacteria, mold and virus, such as Coronavirus, among other antigens.

MOTION BY GARDING SECONDED BY ERKENS TO PURCHASE TWO REME HALO PURIFICATION SYSTEMS FROM GILK PLUMBING AND HEATING AT A COST OF \$699 PER SYSTEM INSTALLED FOR TWO SYSTEMS. MOTION CARRIED 3-0

The Board reviewed allowable expenses for electronic hardware for Board Members, employees and the Deputy Clerk for remote meetings and township related requirements as a result of COVID-19.

MOTION BY GARDING SECONDED BY ERKENS TO PURCHASE IPADS/TABLETS FOR THE SUPERVISORS, MAINTENANCE SUPERVISOR AND DEPUTY CLERK AND TO PURCHASE LAPTOPS WITH KEYBOARDS AND DOCKING STATIONS FOR THE CLERK AND TREASURER DUE TO COVID SOCIAL DISTANCING, WORKING FROM HOME AND ONLINE MEETINGS. MOTION CARRIED 3-0.

D. 233rd Street Turnback – The Stearns County Commissioners will hold a Public Hearing October 3, 2020 at the Wakefield Town Hall beginning at 6:00 pm regarding the turn back of 233rd Street to Wakefield Township.

E. Planning Commission Joint Meeting request with the Township Board – The Board will hold a joint meeting with the Planning Commission on October 27, 2020 at 6:30 pm at the Wakefield Town Hall.

8. Maintenance Supervisor Update – Menke reviewed tree trimming projects in Wakefield Township.

9. Financial Report –

A. The Treasurer reviewed the balance sheet and profit and loss statement. The Board reviewed the list of bills.

MOTION BY ERKENS SECONDED BY GARDING TO APPROVE THE SEPTEMBER 3, 2020 TREASURERS REPORT AS PRESENTED. MOTION CARRIED 3-0.

MOTION BY GARDING SECONDED BY ERKENS TO APPROVE THE AUGUST 19, 2020 AND SEPTEMBER 2, 2020 LIST OF RECEIPTS, PAYMENTS AND DISBURSEMENTS AS PRESENTED BY THE CLERK AND TREASURER. MOTION CARRIED 3-0.

10. Fire Department - John Willenbring

A. Chain of Lakes Fire & Rescue-Willenbring gave an update from the Chain of Lakes Board meeting.

B. Cold Spring Fire Department-No meeting

-Erkens gave an update of a meeting he attended at the City of Cold Spring regarding the Phase 3 Plat of Blue Heron Heights.

11. *MOTION BY GARDING SECONDED BY ERKENS TO ADJOURN THE MEETING AT 10:14 PM. MOTION CARRIED 3-0.*

Respectfully Submitted,

Approved By:

/s/Heidi M. Stalboerger, Clerk

/s/John Willenbring, Chairman